

**Village of Misenheimer**  
**Council Meeting - Community Building**  
**June, 25, 2018**

**Council Present:** Michael "Frizbee" Herron, Mayor      **Staff:** Anita Blair, Administrator/Clerk  
Jeff Watson, Mayor Pro Tem  
Micah Edquist, Finance Officer      **Visitors:** Mac McCarley, Legal Counsel  
Peter Edquist      Shannon Beamon, SNAP

**Council Absent:** Mike Burrage

**1. Call to Order:** Mayor Herron called the meeting to order at 6:00 pm.

**2. Moment of Silence:** Mayor Herron requested that a moment of silence be observed.

**3. Ethics Statement:** Blair read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

**4. Introduction of Staff & Visitors:** Visitors as noted above were welcomed to the meeting.

**5. Approval of 6/25/18 Agenda:** Watson moved to approve the agenda as presented. P. Edquist seconded the motion and it was approved 4/0.

**6. Approval of 05/14/18 Council Minutes:** M. Edquist moved to approve the regular session minutes. Watson seconded the motion and it was approved 4/0.

M. Edquist moved to approve the closed session minutes. P. Edquist seconded the motion and it was approved 4 /0.

**7. Consideration and Approval of FY 18/19 Budget Ordinance & Pay Plan Presentation:** Mayor Herron reviewed the changes from last month's proposed Budget Ordinance to include \$41,000 and partial-year payments for a Dodge Durango SUV. The Carolina Thread Trail Acquisition Grant Fund Balance of \$8,130 was added as revenue and expenditure reflecting funds held and available for use. Gladstone capital expenditures and loan of \$50,000 to build bathrooms were removed and \$10,000 was budgeted for a site plan, bathroom design, steps and sign. An additional \$10,000 was added for Gladstone Repairs and Maintenance to include grading, gravel, topsoil, tree removal, and installation of a fence/hedge.

Mayor Herron opened the Public Hearing. Having no public comments, Mayor Herron closed the Public Hearing.

M. Edquist moved approval of the proposed FY 18/19 Budget Ordinance and Pay Plan. Watson seconded the motion and it was approved 4/0.

**8. Public Comment Period:** No comments were heard.

**9. Review 17/18 Unaudited Financial Status:**

- **Unaudited Financial Status at 05/31/18** - M. Edquist reported the following bank statement balances as of 5/31/18:

General Fund	\$ 519,635
Powell Bill Fund	\$ 76 881
Carolina Thread Trail	\$ 8,130 (Grant #2) Trail Acquisition Grant (Village, Richfield & New London)
- **Financial status at 6/25/18** - M. Edquist reported there are still roughly \$47,000 in expenses and payables for June, 2018 and \$6,050 in Powell Bill expenses for the month of June, 2018.

- **FY 17/18 Budget Amendments** - No budget amendments were proposed.
- **Carolina Thread Trail (CTT)** – Mayor Herron introduced the “Carolina Thread Trail Grant Project Ordinance” for adoption. The ordinance states the Village is holding the funds for Misenheimer, Richfield, and New London for the life of the project. M. Edquist moved to adopt the ordinance presented. P. Edquist seconded the motion and it was approved 4/0.

**FY 17/18 Budget Amendment to Carry Over CTT Fund Balance to FY 18/19** – M. Edquist moved to carry over the CTT fund balance to FY18/19. Watson seconded the motion and it was approved 4/0.

- **Powell Bill Fund Expenditure Approval - Speed Sign Purchase & Installation** – P. Edquist moved to approve the use of Powell Bill Funds for the purchase and installation of the two solar speed signs previously approved. Watson seconded the motion. The motion passed 3/1 with M. Edquist opposing.

#### 10. Approve FY 18/19 Contracts:

- **NCLM Worker’s Compensation** – The NCLM Worker’s Compensation policy renewal of \$5827.24 is reflecting a 7.3% increase from last year. P. Edquist moved to approve the contract. M. Edquist seconded the motion and it was approved 4/0.
- **NCLM Property/Liability/Auto/Crime** – The policy renewal amount of \$12,106 is reflecting a decrease of 5.67% from last year. P. Edquist moved to approve the renewal. Watson seconded the motion and it was approved 4/0.
- **Audit Contract -William R. Huneycutt, CPA PLLC** – Watson moved to approve the audit contract for \$4,500. M. Edquist seconded the motion. The motion was approved 4/0.
- **Pfeiffer University Police Services** – M. Edquist moved to approve the police contract in the amount of \$265,000. P. Edquist seconded the motion. Blair was asked to highlight the proposed changes.

P. Edquist moved to go into closed session pursuant to NCGS 143-318.11(a)(3) to discuss legal questions regarding the contract. M. Edquist seconded the motion. The motion was approved 4/0.

Shannon Beamon left the meeting at this time.

M. Edquist moved to return to regular session. Watson seconded the motion and it was approved 4/0.

Shannon Beamon returned to the meeting at this time.

The Pfeiffer Police Services Contract was approved 3/1 with Mayor Herron opposing.

- **LEO Separation Allowance Contract** – Watson moved to approved the contract with the North Carolina League of Municipalities for the LEO Separation Allowance actuarial study to be performed by Cavanaugh McDonald Consulting, LLC. P. Edquist seconded the motion and it was approved 4/0.
- **Pfeiffer Homecoming Contract** - P. Edquist moved to approve the \$1,000 contract with Pfeiffer University for economic development, travel and tourism related services and advertisement of the Village through the Black and Gold Gala Auction sponsored by the Pfeiffer Criminal Justice Program at the University’s Homecoming. Watson seconded the motion and it was approved 4/0.

#### 11. Police Report – May, 2018: Mayor Herron read the May, 2018 Police Report. There were: Traffic Stops – 159, Total Charges – 122, Vehicle Crashes 0, Arrests 0. Business checks will continue and speed enforcement will be a priority in June due to increased volume during the vacation season.

- **Approval of Sergeant Promotion Effective 5/14/18** - M. Edquist moved to ratify the promotion of Rick Collins to sergeant effective 5/14/18. Watson seconded the motion and it was approved 4/0.

**12. Letters of Endorsement for Stanly County Rural Fixed Route System:** Mayor Herron reported that Rocky River Rural Planning Organization (RRRPO) was seeking letters of approval for planning and building grants for the Stanly County Rural Fixed Route System. If the grant is received, this would provide fixed transportation from the Misenheimer campus of Pfeiffer University to the new Pfeiffer University Campus in Albemarle and to Atrium Health Hospital. P. Edquist made a motion to approve the two letters of endorsement, one for the planning, and one for the building. Watson seconded the motion and it was approved 4/0.

**13. Historic Gladstone Update:** M. Edquist noted that the final details are taking time. The lighting and floors remain to be completed.

- **Ceiling** - Blair reported that expansion joints were installed in the main back left portion of the ceiling. The ceiling expanded and two boards eventually fell. This was due to the absence of temperature control in the building. The ceiling was installed in the winter and expansion occurred when the weather became hot and humid.
- **Lighting** - Blair reported the fixtures were selected. The lighting professionals performed a lighting layout and determined that the selected fixtures would not emit adequate light for the space. Steps are being taken to retrofit the selected fixture with LED for a higher lumen bulb. One fixture has been ordered so that it can actually be placed and tested before ordering all of the fixtures.
- **Trees** – Blair presented slides for Council to view the various tree issues at Gladstone. The immediate need is to remove a split cedar tree along with two dead tree stubs and portion of a tree that has fallen on to the property. A quote from CCD, Inc. was presented for \$1,140 to take down the twin split cedar tree, chip, brush, remove wood and grind stump, take down gum tree, remove stump and wood, and remove two dead tree stubs and the fallen tree on the property line. Watson moved to approve the quote from CCD, Inc. P. Edquist seconded the motion and it was approved 4/0.
- **Shed** – Blair reported that a photographer in Albemarle had contacted the Village regarding a bridal request to have bridal portraits taken at Gladstone. Blair seized the opportunity to meet with and consult with the photographer regarding her perspective of photo opportunities on the property. The photographer strongly recommended to leave the shed that Council voted to demolish. P. Edquist moved to delay the demolition. Watson seconded the motion and it was approved 4/0.

**14. Reserve Summer/Fall Event Date and Caterer:** October 13, 2018 was selected for the Village Fall Event. Different fare from the usual BBQ was discussed. Suggestions were an oyster roast and fish fry. Further discussion will take place at a later Council meeting.

**15. Other Business:** Council unanimously agreed to allow the bridal portraits to be made at Gladstone. There will be no charge at this time. The Village Property and Liability insurance covers the Gladstone property.

Mayor Herron reported about a meeting held with Orien Renewable Energy Group. Representatives from the solar company, Andrew MaKee and Brian Lemoine wanted to communicate about their plans involving Misenheimer property and obtain information about our zoning restrictions. Mayor Herron, Zoning Officer Erik McGinnis, and Anita Blair were present for the meeting on behalf of the Village. Gus Schad, land developer and property owner, was also present and initiated the meeting. Orien representatives wish to meet with the planning board in the near future. Legal Counsel, Mac McCarley, will look at the Village zoning regarding solar farms.

Shannon Beamon left at this time.

**16. Closed Session to Discuss Personnel Matters Pursuant to NCGS 143-318.11(a)(6):** P. Edquist moved to go into closed session. Watson seconded the motion and it was approved 4/0.

Watson moved to return to regular session. P. Edquist seconded the motion and it was approved 4/0.

Chief McGinnis provided a written request for the following approvals:

Phillip Burdge – Part-time effective 6-13-18, Full-time effective 6-30-18

Matthew Flanagan – Reserve effective 6-30-18

Tim Hartsell – Reserve effective 6-30-18

P. Edquist moved to approve the hiring of Phil Burdge part-time effective 6/13/18 and to move him to temporary full-time until Council has an opportunity to meet him and give full approval at that time. Watson seconded the motion and it was approved 4/0.

A motion to approve the Reserve officers requested was heard by P. Edquist. Watson seconded the motion and it was approved 4/0.

Council noted that all future full-time, part-time, and reserve officers should be brought to Council for introduction before hiring.

**17. Adjournment:** The meeting adjourned at 8:55 pm.

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Mayor Michael "Frizbee" Herron

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Date

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Anita Blair, Administrator/Clerk

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Date