

Village of Misenheimer
Council Meeting-Community Building
June 27, 2016

Council Present: Michael “Frizbee” Herron, Mayor
Jeff Watson, Mayor Pro Tem
Micah Edquist, Finance Officer
Mike Burrage
Peter Edquist – arrived at the conclusion of #15

Staff: Anita Blair, Administrator/Clerk
Visitors: Mike Reimann, Carolina Thread Trail

- 1. Call to Order:** Mayor Herron called the meeting to order at 6:00 PM.
- 2. Moment of Silence:** Mayor Herron requested that a moment of silence be observed.
- 3. Ethics Statement:** Blair read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.
- 4. Introduction of Staff & Visitors:** The Staff and Visitors as noted above were welcomed to the meeting.
- 5. Approval of 06/27/16 Council Agenda:** M. Edquist made a Motion to approve the agenda as presented. Watson seconded the Motion and it was approved by a vote of 4/0.
- 6. Approval of 05/09/16 Council Minutes:** Burrage made a Motion to approve the Council Minutes as presented. M. Edquist seconded the Motion and it was approved by a vote of 4/0.
- 7. Open Public Hearing:** M. Edquist made a Motion to open the Public Hearing. Burrage seconded the Motion and it was approved by a vote of 4/0.
- 8. Amendment to Proposed FY 16/17 Budget Memorandum, Ordinance & Pay Plan:** M. Edquist presented amendments to the proposed FY 16/17 budget presented 5/9/16 which related to additional tax revenue from alcoholic beverage sales, and the Fair Labor Standard Act (FLSA) salary requirements to be implemented 12/1/16. M. Edquist made a motion to amend the proposed FY 16/17 budget. Watson seconded the motion and it was approved by a 4/0 vote.
- 9. Presentation and Public Discussion of Proposed FY 16/17 Budget Memorandum, Ordinance & Pay Plan:** M. Edquist reviewed the Budget Memorandum, Ordinance & Pay Plan noting the only adjustments made were the increased revenue and expenditure noted above. The budget remains balanced after the amendment.
- 10. Return to Regular Meeting:** Burrage made a motion to close the public hearing and return to the regular meeting. M. Edquist seconded the motion and it was approved by a 4/0 vote.
- 11. Approval of FY 16/17 Budget Memorandum, Ordinance & Pay Plan:** M. Edquist moved to adopt the Budget Memorandum, Budget Ordinance and Pay Plan as presented above. Watson seconded the motion and it was approved by a 4/0 vote.
- 12. Public Comment Period (Proposed FY 16/17 Budget Discussions included in Agenda #9):** No members of the public offered comments.
- 13. Carolina Thread Trail (CTT) Update:** M. Reimann reported that the contractor has finished his part of the Thread Trail. The contractor contributed some supplies to the project gratis. The Trail Committee set the Trail opening date for 9-24-16 at 9:00 am. After the ribbon cutting, a 5K fun run will be held on the Thread Trail. Grading is needed on Wesley

Chapel Road at the proposed sidewalk area. A concrete contractor will be secured. A Thread Trail website is currently being designed. A Kiosk with Thread Trail rules and etiquette will be erected near Lloyd's Antiques.

- **FY 15/16 Budget Amendments to Carry Over Grant Fund Balance(s) into FY 16/17:** The following Budget Amendments were presented for carryover at June 30, 2016:
Carolina Thread Trail Grant Fund #2 balance of \$13,795.74 plus interest into FY 16/17 starting July 1, 2016
Carolina Thread Trail Grant Fund #3 balance of \$28,728.60 plus interest into FY 16/17 starting July 1, 2016
Restricted Powell Bill Fund Balance of \$12,305 into FY 16/17 starting July 1, 2016

M. Edquist moved to approve the budget amendments as presented. Burrage seconded the motion and it was approved by a 4/0 vote.

- **Accept CTT #3 – Construction Grant Extension to May 2017:** M. Reimann reported that the CTT#3 Construction Grant had been extended to May 2017. Burrage moved to accept the extension. M. Edquist seconded the motion and it was approved by a 4/0 vote.
- **Interlocal Agreement between the Village & Richfield re: Construction Grant:** Burrage made a motion to extend the Interlocal Agreement between the Village & Richfield for an additional year. M. Edquist seconded the motion and it was approved by a 4/0 vote.
- **Interlocal Agreement between the Village, Richfield & New London re: Property Acquisition:** Burrage made a motion to extend the Interlocal Agreement between the Village, Richfield, and New London for an additional year. M. Edquist seconded the motion and it was approved by a 4/0 vote.

14. Police Report – May 2016: The police report was distributed for independent Council review in the absence of Chief McGinnis. Council commented that engine braking is still being heard even though “Engine Braking Prohibited” signs have been erected.

15. Approve FY 16/17 Contracts: The following contracts were approved as presented:

- **NCLM Workers Compensation**
- **NCLM Property/Liability/Auto/Crime**
M. Edquist made the motion to approve both NCLM policies. Burrage seconded the motion and it was approved by a 4/0 vote.
- **Willis/Beazley Info Security & Privacy Insurance with Breach Response Services:** M. Edquist made the motion to approve. Burrage seconded the motion and it was approved by a 4/0 vote.
- **Audit Contract for 6/30/16 Audit with Maxton McDowell, CPA:** M. Edquist made the motion to approve. Burrage seconded the motion and it was approved by a 4/0 vote.
- **Replacement Waste Management Contract:** Burrage made the motion to approve. M. Edquist seconded the motion and it was approved by a 4/0 vote.
- **Pfeiffer University Police Services:** M. Edquist made the motion to approve. Burrage seconded the motion and it was approved by a 4/0 vote.

Peter Edquist arrived at this time.

16. FY 15/16 Financial Status: M. Edquist, Finance Officer, reported to Council that the bank statement balances at 5/31/16 were as follows:

- General Fund \$ 511,427
- Powell Bill Fund \$ 54,665
- Carolina Thread Trail \$ 14,216 (Grant #2 Funds) Trail Acquisition Grant (Village, Richfield, & New London)
- Carolina Thread Trail \$ 29,529 (Grant #3 Funds) Trail Construction Grant (Village & Richfield)

The unaudited estimated financial status at 6/30/16 requires a FY 15/16 Budget Amendment to increase Public Safety Expenditures \$4,029, increase Public Safety Revenues \$1,441, decrease Appropriated Fund Balance Expenditures \$764, and decrease Cultural & Recreational Expenditures \$1,824.

Burrage made a motion to approve the unaudited financial statements and budget amendments as presented. Watson seconded the motion and it was approved by a 5/0 vote.

17. Presentation and Approval of FY 16/17 Police Vehicle Financing: Blair presented financing options from BB&T, First Bank and Uwharrie Bank with First Bank having the lowest tax-exempt rate of 1.99% for a 60 month, \$60,000 loan. P. Edquist moved to accept the lowest tax-exempt rate of 1.99% from First Bank. Burrage seconded the motion and it was approved by a 5/0 vote.

18. Nominate and Appoint Planning Board and Board of Adjustment Members 3 year Terms: Mayor Herron reported that Jon Byers and Lane Peeler were both willing to serve additional 3-year terms on each of the Boards in which they currently serve. Peter Edquist agreed to serve an additional 3-year term on the Board of Adjustment as an Alternate. M. Edquist made a motion to appoint Jon Byers to both the Planning Board and Board of Adjustment, appoint Lane Peeler to the Planning Board, and Peter Edquist to the Board of Adjustment as an Alternate, all for 3-year terms, expiring 6/30/19. Watson seconded the motion and it was approved by a 5/0 vote.

A vacancy currently exists on both Boards with a term expiration of 6/30/18 to fill J. Rogers remaining term. Burrage made a motion to appoint Ahren Burrage to fill both vacancies. M. Edquist seconded the motion and it was approved by a 5/0 vote.

19. Other Business: No other business was heard.

20. Adjournment: The meeting was adjourned at 7:04 PM.

The next Council Meeting is scheduled for Monday, July 11, 2016 at 6PM at the Community Building.

Mayor Michael "Frizbee" Herron

Date

Anita Blair, Administrator/Clerk

Date