

Village of Misenheimer
Council Meeting-Community Building
March 14, 2016 6PM

Council Present:	Michael "Frizbee" Herron, Mayor Jeff Watson, Mayor Pro Tem Peter Edquist Micah Edquist, Finance Officer Mike Burrage, Deputy Finance Officer	Staff:	Pam Humphrey, Administrator/Clerk Erik McGinnis, Chief of Police
		Visitors:	Mike Riemann, CTT Chairman Donna Miller, Esther House Janice Dunlap, Esther House Anita Blair

1. Call to Order: Mayor Herron called the meeting to order at 6:01 PM with a quorum being declared present.

2. Moment of Silence: Mayor Herron requested that a moment of silence be observed.

3. Ethics Statement: Humphrey read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

4. Introduction of Staff & Visitors: The Staff and Visitors as noted above were welcomed to the meeting.

5. Approval of 03/14/16 Council Agenda: M. Edquist made a Motion to approve the Agenda as presented. Burrage seconded the Motion and it was approved by a vote of 5/0.

6. Approval of 02/08/16 Council Minutes: M. Edquist made a Motion to approve the Regular Session Council Minutes as presented. Watson seconded the Motion and it was approved by a vote of 5/0.

7. Public Comment: No members of the public offered comments.

8. Esther House of Stanly County Presentation: Donna Miller, Director of the Esther House of Stanly County, presented information regarding the services available to provide shelter and victim advocacy for people dealing with domestic violence. In addition, she advised that they were recently requested to start providing the same services in Cabarrus County. She requested that the Village approve a Proclamation proclaiming April 2016 to be Sexual Assault Awareness Month.

9. Review and Consider for Approval Esther House Proclamation: P. Edquist made a Motion to approve the Esther House Proclamation as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

10. Carolina Thread Trail (CTT) Update-Mike Riemann: Riemann advised Council regarding the following:

- CTT Grant #2-Property & Easement Acquisition: C. Gaddy from New London is working on the parcels needed for the portion of the trail located between New London and Richfield.
- CTT Grant #3: Trail Construction from Misenheimer to the Richfield Park:
 - Chambers Engineering will be submitting the crosswalk drawings to NCDOT for the trail crosswalk at US Hwy 52 and Wesley Chapel Road.
 - The trail building contractor will return in a few weeks to build the bridges included in the contract.
 - The storage building owned by Pfeiffer University located at US Hwy 52 and Wesley Chapel Road will be removed soon.
 - With the heavy winter rains, the trail will require some drainage improvements.
 - The Friends of North Stanly Trails & Parks will be building the small foot bridges and providing the trail signage.
 - The Friends of North Stanly Trails & Parks will be starting their fund raising campaign via a membership solicitation.

- Volunteers for trail maintenance will be solicited from the community, Pfeiffer University, Gray Stone Day School, and the Tarheel Challenge Academy.
- The goal is for the trail to be open by June 26, 2016.
- The “Falcon Trail” has been a name proposed for the CTT.
- Riemann recommended that flood plain maintenance along the creek be budgeted for FY 16/17. This will assist in the trail being preserved during times of heavy rain.

11. Keep Stanly Beautiful (KSB) Grant Update: Humphrey advised Council that Pfeiffer University has arranged to assist the Village with beautifying the Village signage with landscaping on Saturday, 4/23/16. They have a day of service scheduled for that day. Joe Bahr from Sodexo will be assisting with the landscape design in addition to assisting with installing the second sign on US Highway 52 N on M. Edquist’s property. M. Edquist will provide a letter to the Village giving his approval to utilize the designated area on his land to install the sign.

12. Waste Management (WM) Contract Renewal: Humphrey advised Council that a final draft of the Waste Management five (5) year renewal contract starting 7/1/16 had been received and reviewed by Village legal counsel. M. Edquist made a Motion to approve the Waste Management renewal contract as presented and to include the obligation in the FY 16/17 Budget. Burrage seconded the Motion and it was approved by a vote of 5/0.

13. Historic Gladstone Update: M. Edquist, Gladstone Committee member, advised Council regarding the following:

- The Gladstone lot has been staked off in preparation for perk testing.
- The bamboo is not growing back fast so no broad leaf spray will be applied at this time. However, the grass will be cut soon and any new bamboo growth will be monitored.

14. Sign Ordinance Potential Technical Correction and Parcel Zoning Discussion: Humphrey advised Council that Stanly County had recently utilized the Village’s Sign Ordinance and noted that they could not locate a definition for “knock out” signage. McGinnis, Zoning Officer, advised Council that he had been researching other municipalities to locate a definition. He has also been trying to connect with David Fencl who assisted the Village with updating all of the Zoning Ordinances. A draft of a possible definition was presented to Council for their review and consideration. Mayor Herron requested that the definition discussion be tabled to the next Council meeting so that more research can be performed.

Mayor Herron discussed with Council that he would like to present to the Planning Board at their 4/7/16 meeting to research rezoning property currently zoned as Institutional that is not associated with Pfeiffer University whose entire campus is zoned as Institutional. The parcel is located on US Hwy 52 S and Glenmore Road.

15. February 2016 Police Report: Chief McGinnis submitted the February 2016 Police Report for Council’s review.

- Council requested that the street sign at NC Hwy 49 and Wesley Chapel Road be repaired.
- Chief McGinnis requested that Pfeiffer University students required to complete court mandated community service be allowed to be scheduled and supervised by Officer Hatley to complete community service trash pickup within the Village. Council agreed to this request.
- P. Edquist asked about using the speed trailer. McGinnis stated that the speed trailer’s estimated cost to repair was in the \$1,800-\$2,300 range. Smaller solar powered portable signs may cost approximately \$2,000. P. Edquist commented that these are good tools to curb speeding and should be considered in the FY 16/17 Budget planning.

16. Review and Approve FY 15/16 Budget Amendment: Humphrey presented a FY 15/16 Budget Amendment to review and consider for approval to accommodate for the salary and benefits, training, and a new laptop for the new Administrator/Clerk totaling \$9,500.00. Burrage made the Motion to approve the FY 15/16 Budget Amendment as presented. P. Edquist seconded the Motion and it was approved by a vote of 5/0.

17. FY 15/16 Unaudited Financial Status at 02/29/16: M. Edquist reported to Council that the bank statement balances at month-end were as follows:

- General Fund \$522,775
- Powell Bill Fund \$ 56,458
- Carolina Thread Trail \$ 14,216 (Grant #2 Funds) Trail Acquisition Grant (Village, Richfield, & New London)
- Carolina Thread Trail \$ 30,277 (Grant #3 Funds) Trail Construction Grant (Village & Richfield)

18. FY 16/17 Budget Initial Discussions and Draft Presentation: Humphrey advised Council that she continues to gather information to include in the proposed draft of the FY 16/17 Budget. Herron, M. Edquist, McGinnis, and Humphrey met recently to discuss FY 16/17 budget needs. A detailed proposed draft FY 16/17 Budget will be presented at the next Council meeting.

Mayor Herron and Chief McGinnis presented Council with a FY 16/17 Budget planning request to provide individual vehicles for each officer to utilize on their twelve (12) hour shifts. A vehicle can be considered the officer's primary office space. Most of the small municipalities in Stanly County provide individual vehicles for their officers and allow them to take them home. An analysis was presented that proposed to purchase or finance two (2) vehicles during FY 16/17. Policies would need to be developed to manage officer usage. A more detailed analysis will be prepared and presented at the next Council meeting.

19. Other Business:

- Burrage made a Motion to appoint A. Burrage to the Planning Board and Board of Adjustment pending his acceptance of the appointment. M. Edquist seconded the Motion and it was approved by a vote of 5/0. McGinnis, Zoning Officer, will contact A. Burrage.

20. Closed Session to Discuss Personnel Matters Pursuant to NCGS 143-318.11 (a) (6): P. Edquist made a Motion to move to Closed Session. Burrage seconded the Motion and it was approved by a vote of 5/0. M. Burrage made a Motion to return to Regular Session. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

Burrage made a Motion to offer the position of Administrator/Clerk to Anita Blair contingent upon her successful completion of a background check, credit report check, and drug test. M. Edquist seconded the Motion and it was approved by a vote of 5/0. A. Blair indicated her acceptance of the position contingent upon her successful completion of a background check, credit report check, and drug test.

M. Edquist made a Motion to appoint A. Blair as the Administrator/Clerk/Deputy Finance Officer/Budget Officer contingent upon her successful completion of a background check, credit report check, and drug test and to change P. Humphrey's appointment to Deputy Clerk/Deputy Finance Officer/Deputy Budget Officer until her retirement date. Burrage seconded the Motion and it was approved by a vote of 5/0.

21. Closed Session to Discuss Economic Development Pursuant to NCGS 143-318.11 (a) (4): Burrage made a Motion to move to Closed Session. M. Edquist seconded the Motion and it was approved by a vote of 5/0. M. Edquist made a Motion to return to Regular Session. Burrage seconded the Motion and it was approved by a vote of 5/0.

22. Adjournment: The meeting was adjourned at 8:05PM.

The next Council Meeting is scheduled for Monday, April 11, 2016 at 6PM at the Community Building.

Mayor Michael "Frizbee" Herron	Date	Anita Blair, Administrator/Clerk	Date
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