

Village of Misenheimer
Council Meeting-Community Building
February 8, 2016 6PM

Council Present: Michael "Frizbee" Herron, Mayor **Staff:** Pam Humphrey, Administrator/Clerk
Jeff Watson, Mayor Pro Tem **Visitors:** Shannon Beamon, SNAP
Peter Edquist
Micah Edquist, Finance Officer
Mike Burrage, Deputy Finance Officer

1. Call to Order: Mayor Herron called the meeting to order at 6:00 PM with a quorum being declared present.

2. Moment of Silence: Mayor Herron requested that a moment of silence be observed.

3. Ethics Statement: Humphrey read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

4. Introduction of Staff & Visitors: The Staff and Visitors as noted above were welcomed to the meeting.

5. Approval of 02/08/16 Council Agenda: M. Edquist made a Motion to amend the Agenda pertaining to the following items:

1. Remove Agenda Item #10-Review and Consider for Approval Resolution to Limit Vehicle Traffic on Wesley Chapel Road as staff has been in contact with NCDOT and NCDOT will review the Village concerns prior to the consideration of a Resolution.
2. Agenda Item #18-Review and Approve Unaudited Financial Status at 1/31/16: Add approval of a FY 15/16 Budget Ordinance Amendment.
3. Agenda Item #21-Other Business: Add appointment of Centralina Council of Government (CCOG) elected official voting alternate.

Burrage seconded the Motion to amend the Agenda and it was approved by a vote of 5/0.

6. Approval of 01/11/16 Council Minutes: Burrage made a Motion to approve the Regular Session Council Minutes as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0. Burrage made a Motion to approve the Closed Session Council Minutes as presented and maintain them as sealed. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

7. Public Comment: No members of the public offered comments.

8. Review and Consider for Approval Resolution Designating Pfeiffer Parkway Naming: Burrage made a Motion to approve the Resolution as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

9. Review and Consider for Approval Resolution in Favor of Stanly County ¼ Cent Sales Tax: Burrage made a Motion to approve the Resolution as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

10. Review and Consider for Approval Resolution to Limit Vehicle Traffic on Wesley Chapel Road: Item removed per amendment to 2/8/16 Agenda.

11. Review and Consider for Approval Resolution to Support Passage of Connect NC Bonds: Burrage made a Motion to approve the Resolution as presented. P. Edquist seconded the Motion and it was approved by a vote of 5/0.

12. Carolina Thread Trail (CTT) Update: Humphrey advised Council that the CTT Grant #2 for trail property and easement acquisition has been extended by the Foundation for the Carolinas (FFTC) through February 2017. Council had approved acceptance of the extension of the grant at the 1/11/16 Council meeting should it be offered by the FFTC.

13. Waste Management (WM) Contract Renewal Status: Humphrey advised Council that a draft of the WM renewal contract had been reviewed by Village legal counsel. An addition regarding required E-Verify contract verbiage was recommended to be included in the contract. WM is adding that verbiage to the renewal contract and will issue a revised renewal contract for our review and consideration for approval.

14. Historic Gladstone Update: M. Edquist, Gladstone Committee member, advised Council regarding the following:

- The Gladstone lot has not been staked off in preparation for perk testing as the property has been too wet.
- The bamboo was cut and a broad leaf spray will be applied prior to the growing season commencing.

15. Consider and Appoint Village Signage and Media Sub-Committee: Humphrey advised Council that there are numerous no cost and/ or low cost opportunities to publicize the Village. The NC League of Municipalities (NCLM) displays pictures of municipalities on their web site. In addition, there is \$1,750 remaining to be utilized from the FY 15/16 Cultural and Recreational budget for possible signage supporting athletics in the Village. Humphrey suggested that a sub-committee be appointed to research signage and media designs to present to Council prior to committing these displays to the potential educational organizations in the Village and/or the NCLM. M. Edquist made a Motion to appoint himself and Burrage to the Signage and Media Sub-Committee. Burrage seconded the Motion and it was approved by a vote of 5/0.

16. January 2016 Police Report: Chief McGinnis submitted the January 2016 Police Report for Council's review. Chief McGinnis was unable to attend the Council meeting. Council was interested in vehicle violation and warning statistics pertaining to Wesley Chapel Road.

17. Personnel Policy Update Regarding Retiree Insurance Coverage: Humphrey advised Council that after confirming the details of the current small employer NC BCBS health insurance plan with Eben Concepts, the Village's insurance benefits management firm, it was disclosed that our health insurance plan does not cover retired employees paying their own coverage under the Village's health insurance plan. The Village Personnel Manual indicates otherwise. M. Edquist made a Motion to revise the Village Personnel Policy Manual to denote that the Village does not provide health insurance to retirees. Burrage seconded the Motion and it was approved by a vote of 5/0.

18. FY 15/16 Unaudited Financial Status at 01/31/16: M. Edquist reported to Council that the bank statement balances at month-end were as follows:

- General Fund \$520,829
- Powell Bill Fund \$ 56,456
- Carolina Thread Trail \$ 14,230 (Grant #2 Funds) Trail Acquisition Grant (Village, Richfield, & New London)
- Carolina Thread Trail \$ 64,402 (Grant #3 Funds) Trail Construction Grant (Village & Richfield)

Humphrey presented a FY 15/16 Budget Ordinance Amendment pertaining to the receipt of the \$30,000.00 of BB&T loan proceeds to purchase and outfit the 2016 Dodge Charger and the subsequent payment of the same to the car dealership and the add-on equipment vendors. P. Edquist made a Motion to approve the FY 15/16 Budget Ordinance Amendment as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

19. FY 16/17 Budget Planning Schedule: Humphrey presented Council with a FY 16/17 Budget Planning checklist and meeting schedule to consider. FY 16/17 Budget Planning will commence at the 3/14/16 Council meeting.

20. Administrator/Clerk Search Update: Humphrey advised Council that ads had been placed with the SNAP and the NCLM announcing the search for an Administrator/Clerk to replace Humphrey pending her retirement as early as 4/29/16. She indicated that the Search Committee (Mayor Herron and M. Edquist, Finance Officer) will meet with her

later this week to review resumes received so far. Phone and in person interviews are planned to be completed prior to the next Council meeting scheduled for 3/14/16.

21. Other Business:

- Burrage made a Motion to appoint J. Watson as a voting alternate delegate to the CCOG if Mayor Herron is unable to attend the CCOG Delegate meetings. P. Edquist seconded the Motion and it was approved by a vote of 5/0. J. Watson accepted the CCOG alternate appointment.

22. Adjournment: The meeting was adjourned at 6:52PM.

ALL MEETINGS TO BE HELD AT 6PM AT THE COMMUNITY BUILDING:

The next Council Meeting is scheduled for Monday, March 14, 2016.

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Mayor Michael "Frizbee" Herron	Date	Pam M. Humphrey, Administrator/Clerk	Date