

Village of Misenheimer
Council Meeting-Community Building
January 11, 2016 6PM

Council Present:	Michael "Frizbee" Herron, Mayor	Staff:	Pam Humphrey, Administrator/Clerk
	Jeff Watson, Mayor Pro Tem	Visitors:	Shannon Beamon, SNAP
	Peter Edquist		Maxton McDowell, CPA
	Micah Edquist, Finance Officer		Mike Riemann, Carolina Thread Trail
	Mike Burrage, Deputy Finance Officer		Peter Asciutto, County Commissioner

1. Call to Order: Mayor Herron called the meeting to order at 6:02 PM with a quorum being declared present.

2. Moment of Silence: Mayor Herron requested that a moment of silence be observed.

3. Ethics Statement: Humphrey read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

4. Introduction of Staff & Visitors: The Staff and Visitors as noted above were welcomed to the meeting.

5. Approval of 01/11/16 Council Agenda: M. Edquist made a Motion to amend the Agenda by adding the following items under Other Business:

1. Review and consider for approval a Resolution requested by the Stanly County Register of Deeds to support establishing a "Thank You for your Service" Day for our veterans.
2. Announce a vacancy on the Planning Board and Board of Adjustment as J. Rogers advised that he will not be able to fulfill his term.
3. M. Edquist to advise Council regarding discussions at the 1/7/16 Planning Board meeting.
4. Advisement regarding the possible need for an actuarial study of the LEO separation allowance for future financial reporting purposes.
5. A closed session is requested as allowed to discuss a personnel item.

Burrage seconded the Motion to amend the Agenda and it was approved by a vote of 5/0.

6. Approval of 12/14/15 Council Minutes: Burrage made a Motion to approve the Council Minutes as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

7. Public Comment: No members of the public offered comments.

8. FY 14/15 Audit Report at 6/30/15 Presented by Maxton McDowell, CPA: The following recaps remarks made by M. McDowell, CPA regarding presentation of the Village's 6/30/15 audited financial statements:

- Financial reports presented in the audit report are presented in both a full accrual and a modified accrual basis.
- The independent auditor's report notes that the Village's financial statements are fairly presented in accordance with generally accepted accounting principles and a "clean" opinion was given.
- The Management Discussion and Analysis portion of the audit report was prepared by the Village.
- The 6/30/15 financial reports are the first year where the pension deferrals and pension assets had to be included.
- The Village's unassigned cash position is \$501,666 and the restricted cash position is \$45,897 (Powell Bill funds restricted to street repairs/improvements) as of 6/30/15.
- FY 14/15 Village tax collections (collected by the County on behalf of the Village) were at 97% which is above the County average of 95-96%.
- The Village's systems of internal controls were deemed to be adequate.
- M. McDowell expressed his appreciation for the Village staff's cooperation in preparation of the audited records.

9. Stanly County Commissioner Update-Peter Asciutto: Commissioner Asciutto advised the Council that he appreciated being included on the meeting's agenda as he has attempted to visit all of the Stanly County municipalities each year. The following recaps comments made by Asciutto to the Council:

- Proposed that the County commit a budgeted amount for partnership for municipal parks. Funding examples may include County assistance with one time parks and recreation projects.
- Proposed that the County secure broadband and fiber internet access in the County.
- Discussed the ¼ cent sales tax increase that will be on the 3/15/16 ballot and is projected to raise approximately \$1.1MM annually in additional sales tax revenue.
- If property taxes were to be raised to raise the same amount of revenue, they would have to be raised by approximately 3 cents per \$100 of assessed tax value.
- The proposed additional tax revenue is earmarked at this time for on-going educational initiatives for Stanly County schools.

Asciutto requested that the Council consider approving a Resolution to support the ¼ cent sales tax increase for Stanly County.

10. Carolina Thread Trail Update-Mike Riemann: Riemann advised Council that he and C. Gaddy-New London made a presentation at the Carolina Thread Trail Forum regarding Stanly County's trail status. He noted that it has been estimated that approximately \$7.2MM is spent by visitors coming to Stanly County for meetings or recreation. Stanly County is one of the highest in a 15 county region for generation of tourist revenue. Riemann will request that the Foundation for the Carolinas extend the second grant for an additional year. This grant is designated for the acquisition of trail property or easement for the 9 mile stretch of trail through New London, Richfield and Misenheimer. M. Edquist made the Motion to approve to extend the Carolina Thread Trail Grant #2 for an additional year and to accept its extension when granted. P. Edquist seconded the Motion and it was approved by a vote of 5/0.

Riemann also advised that the trail has been cut in the Village. Recent rain and flooding have indicated areas where some trail corrections may need to be made. Riemann also advised that he had met with Chambers Engineering regarding the proposed crosswalk at Wesley Chapel Road and US Hwy 52. Norfolk Southern Railroad is currently being contacted.

11. Waste Management Contract Renewal Status: A draft of the waste and recycling contract to renew on 7/1/16 has not yet been received from Waste Management. Once received, the contract will need to be reviewed by legal counsel and then presented to Council for approval.

12. Historic Gladstone Update: M. Edquist, Gladstone Committee member, advised Council regarding the following:

- The Gladstone lot has not been staked off in preparation for perk testing as the property has been too wet.
- The bamboo was cut and a broad leaf spray will be applied.

13. Cultural/Recreational Update Regarding Village Support of Community Athletics: Three signs were purchased from the NCDOT and installed at the Village limits acknowledging the Pfeiffer University Men's Soccer team's NCAA Division II national championship win. The cost totaled \$750 for the signs and their installation. The Village will coordinate with the University and the Convention and Visitors Bureau to determine if additional support of athletics will be made during FY 15/16. The University has requested that all signage and/or banner design and placement be pre-approved by the University.

14. December 2015 Police Report: Chief McGinnis submitted the December 2015 Police Report and a Year of 2015 Annual Report for Council's review. Chief McGinnis was unable to attend the Council meeting.

15. Review and Approve BB&T Financing Resolution for 2016 Police Vehicle: P. Edquist made a Motion to approve the BB&T Resolution as presented. Burrage seconded the Motion and it was approved by a vote of 5/0.

16. Review and Approve FY 15/16 Budget Amendments: Humphrey presented a FY 15/16 Budget Amendment to reclassify \$750 of funding from Cultural/Recreational Expenditures to Government Transportation Expenditures-Unrestricted as the Pfeiffer University NCDOT signage will qualify for being reported on the FY 15/16 Powell Bill reports. Burrage made a Motion to approve the FY 15/16 Budget Amendment as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

17. FY 15/16 Unaudited Financial Status at 12/31/15: M. Edquist reported to Council that the bank statement balances at 12/31/15 were as follows:

- General Fund \$516,981
- Powell Bill Fund \$ 56,448
- Carolina Thread Trail \$ 15,523 (Grant #2 Funds) Trail Acquisition Grant (Village, Richfield, & New London)
- Carolina Thread Trail \$ 64,400 (Grant #3 Funds) Trail Construction Grant (Village & Richfield)

M. Edquist suggested considering holding a FY 16/17 Budget workshop.

18. Other Business:

- Burrage made a Motion to approve the Resolution requested by the Stanly County Register of Deeds to support establishing a "Thank You for your Service" Day for our veterans. M. Edquist seconded the Motion and it was approved by a vote of 5/0.
- M. Edquist advised that J. Rogers advised that he will be unable to fulfill the remainder of his appointed term on the Planning Board and Board of Adjustment. Council will try to appoint another member prior to the next meetings scheduled for 4/7/16 at 6PM.
- M. Edquist advised Council that he had attended the 1/7/16 Planning Board meeting. He advised that the Planning Board had concerns regarding the recently adopted Zoning Ordinances and their enforcement. There was also discussion regarding the recent flooding in the area and the need for residents to remove items from the flood plain. The Planning Board will follow up with E. McGinnis, Zoning Officer.
- Humphrey advised Council that she had been advised by the NC Treasurer's Department that the Village may be required to perform an actuarial analysis of the possible liability for the Law Enforcement Officers (LEO) Separation Allowance at retirement for future financial reporting purposes. The NCLM has connections with an actuarial firm that performs these analyses. Humphrey will gather additional information for Council to review and consider at future Council meetings.

19. M. Edquist made a Motion to go into Closed Session as allowed per NCGS 143-318.11 (a) (6). Burrage seconded the Motion and it was approved by a vote of 5/0.

20. Burrage made a Motion to return to a Regular Session. P. Edquist seconded the Motion and it was approved by a vote of 5/0. Council accepted P. Humphrey-Administrator/Clerk's announcement that she was applying for retirement under the NC Retirement System with an effective date as early as April 29, 2016. Herron and M. Edquist will serve on a Search Committee for a new Administrator/Clerk. Advertising for the position will be arranged with the SNAP and the NCLM.

21. Adjournment: The meeting was adjourned at 8:11PM.

ALL MEETINGS TO BE HELD AT 6PM AT THE COMMUNITY BUILDING:

The next Council Meeting is scheduled for Monday, February 8, 2016.

Mayor Michael "Frizbee" Herron	Date	Pam M. Humphrey, Administrator/Clerk	Date
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