

Village of Misenheimer
Council Meeting-Community Building
July 13, 2015 6PM

Council Present: Michael Herron, Mayor
Judy Hammill
Micah Edquist, Finance Officer
Mike Burrage, Mayor Pro Tem

Staff: Pam Humphrey, Administrator

Visitors: Shannon Beamon, SNAP
Jeff Watson

Council Not Present: Peter Edquist

Call to Order: Mayor Herron called the meeting to order at 6:00 PM with a quorum being declared present.

Moment of Silence: Mayor Herron requested that a moment of silence be observed.

Ethics Statement: Humphrey, Administrator, read a statement regarding ethics and potential conflict(s) of interest asking Council members if they had any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

Introduction of Visitors & Staff: The Visitors and Staff as noted above were welcomed to the meeting.

Approval of 07/13/15 Council Agenda: Burrage made a Motion to approve the Agenda amending it as follows:

1. Presentation and Approval of FY 15/16 Police Vehicle Financing-Move to 8/10/15 Council Agenda (#11)
2. Add FY 15/16 Budget Amendment Regarding the Reduction in Waste and Recycling Expenditures (#12)

Hammill seconded the Motion to amend the Agenda and it was approved by a vote of 4/0.

Approval of 06/29/15 Council Minutes-Regular Session: Burrage made a Motion to approve the Council Minutes as presented. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Approval of 06/29/15 Council Minutes-Closed Session: M. Edquist made a Motion to approve and to seal the Closed Session Council Minutes as presented. Hammill seconded the Motion and it was approved by a vote of 4/0.

Public Comment: No members of the public offered comments.

Historic Gladstone Status: P. Humphrey, Administrator, directed Council to the Executive Summary and Appendix Information of the Parks, Greenways, & Recreation Survey prepared by the Centralina Council of Governments (CCOG) that was included in the meeting packet. Humphrey advised Council regarding the following survey statistics:

- 112 paper surveys were delivered to Village residents. 2 mailed surveys were returned as undeliverable.
- 14 completed paper surveys were mailed to CCOG for tabulation.
- 24 completed paper surveys that were completed at either Pfeiffer University or Gray Stone Day School were mailed to CCOG for tabulation.
- 66 respondents completed the survey via a link to it on the Village website.
- Paper survey results were incorporated into Survey Monkey for tabulation purposes by the CCOG.
- The Administrator scheduled separate 2 hour visits to Pfeiffer University and to Gray Stone Day School to allow students and faculty to complete the surveys.

Humphrey advised Council regarding the following four (4) major consensus findings of the survey as tabulated and analyzed by the CCOG:

1. Respondents support additional recreation activities in the Village. They also support connecting any recreational elements to the Carolina Thread Trail (CTT).
2. Respondents will be willing to volunteer their time toward the development of park facilities.
3. Respondents support improvements to the historic Gladstone property.

4. Respondents would visit the historic Gladstone property if it was developed in a way that was suitable for members of their household.

Humphrey advised Council regarding the following three (3) recommendations resulting from the survey results as tabulated and analyzed by the CCOG:

1. Recommend additional activities to include park facilities, develop public gathering places, implement cultural enrichment activities, and connect Village park and recreation facilities to the Carolina Thread Trail.
2. Include volunteers in the development of park facilities.
3. Improvements to the historic Gladstone property should include a picnic facility, outdoor events area, playground, indoor events area, connection to the Carolina Thread Trail, and recreation elements usable by the disabled/handicapped.

Humphrey also advised Council that NC Parks & Recreation Trust Fund (NCPARTF) grant funding has not been decided as the biennium budget for the state of NC has not been finalized. However, she was advised by NCPARTF staff that grant submission deadlines have been changed from what had been early February to early May for the 2016 grant submission cycle.

M. Edquist made a Motion to table further Council discussion of the survey results and to request that the Gladstone Committee meet to discuss the survey results and to report back to Council. Burrage seconded the Motion and it was approved by a vote of 4/0.

Administrative Report-June 2015 (Mayor, Council, Police Chief, & Administrator)

Mayor: No meetings to report.

Council: No meetings to report.

Police Chief:

- The June 2015 Police Report was submitted for Council's review.

Administrator:

- Humphrey reminded Council to review the upcoming meeting and dates of interest on the Administrative Report and to advise her regarding Council's attendance plans for specific dates.
- Pfeiffer University has advised the Village that they will maintain their property where they allowed the Village to install their first Welcome to the Village sign. They requested that any shrub and/or flowering plantings be approved by them so as to determine that maintaining the lot will continue to be suitable.
- Council discussed dates for the Fall 2016 Cookout. Saturday 10/17 or Saturday 10/24 will be dates that Burrage will determine who he can recommend to provide food for the event. Further details will be discussed by Council at the 8/10/15 Council meeting.
- The new Village web site is still under construction. Council agreed to a naming convention for the new Council email addresses to utilize the new .gov domain. A status report will be given at the next Council meeting.
- Humphrey advised Council that she will contact the NCLM regarding quotes for dental, life, AD&D insurance.
- Humphrey advised Council that she plans to attend the NC Rural Center Advocacy Roundtable in Troy on Tues, 8/11/15 and the USDA Funding Forum in Gastonia on Wed, 8/12/15.

Approve FY 15/16 Contracts: The following contracts were approved as presented:

- Gladstone and Community Building Termite Treatments by Clint Miller Exterminating: M. Edquist made a Motion to approve the contracts as presented. Burrage seconded the Motion and it was approved by a vote of 4/0.
- M & M Services-Gladstone Lot Clearing: M. Edquist made a Motion to approve the contract as presented. Burrage seconded the Motion and it was approved by a vote of 4/0.

FY 14/15 Unaudited Financial Status: M. Edquist, Finance Officer, reported to Council that the bank statement balances at 06/30/15 were as follows:

- General Fund \$507,958
- Powell Bill Fund \$ 42,519
- Carolina Thread Trail \$ 37,055 (Grant #2 Funds)

Nominate and Appoint Planning Board and Board of Adjustment Vacancies (3): Council appointed the following to serve three (3) year terms ending 6/30/18 on the Planning Board and the Board of Adjustment:

- M. Edquist made a Motion to appoint Joel Rogers to both Boards. Burrage seconded the Motion and it was approved by a vote of 4/0.
- Burrage made a Motion to appoint Mark Stephenson to both Boards. Hammill seconded the Motion and it was approved by a vote of 4/0.
- Council will continue to contact citizens in order to appoint the third vacancy on both Boards that will fill a remaining term through 6/30/17.

Other Business: There was no Other Business to discuss.

Adjournment: The meeting was adjourned at 6:43PM.

The next Council Meeting is scheduled for Monday, August 10, 2015 at 6PM at the Community Building.

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Mayor	Date	Pam M. Humphrey, Administrator/Clerk	Date