

**Village of Misenheimer
Council & Gladstone Committee Joint Meeting Minutes
Community Building
February 9, 2015 6PM**

Council Present:	Michael Herron, Mayor Judy Hammill Micah Edquist, Finance Officer Mike Burrage, Mayor Pro Tem (Left 6:50PM) Peter Edquist	Staff:	Pam Humphrey, Administrator Erik McGinnis, Chief of Police/Zoning Officer
Committee Present:	Jonathan Hutchinson, Chair Judy Hammill Micah Edquist	Visitors:	Shannon Beamon, SNAP Mike Riemann Jon Palmer, AIA
Committee Absent:	Mark Stephenson Jon Byers		

Call to Order: Mayor Herron called the meeting to order at 6:00 PM with quorums being declared present.

Moment of Silence: Mayor Herron requested that a moment of silence be observed.

Ethics Statement: Humphrey, Administrator, read a statement regarding ethics and potential conflict(s) of interest asking Council members if they had any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

Introduction of Visitors: The Visitors and Staff as noted above were welcomed to the meeting.

Approval of 02/09/15 Council Agenda: M. Edquist made a Motion to approve the Agenda as presented. Burrage seconded the amended Motion and it was approved by a vote of 5/0.

Approval of 01/12/15 Council Minutes: M. Edquist made a Motion to approve the Council Minutes as presented. Burrage seconded the Motion and it was approved by a vote of 5/0.

Approval of 12/01/14 Committee Minutes: M. Edquist made a Motion to approve the Council Minutes as presented. Hammill seconded the Motion and it was approved by a vote of 3/0.

Public Comment: No members of the public offered any comments.

Introduction of New Part Time Officer Justin Cable to Council: Chief McGinnis advised Council that Officer Cable was scheduled to work in Charlotte at Central Piedmont Community College (CPCC) and was not available to meet Council tonight. Chief McGinnis advised Council that Officer Cable had already worked a few shifts for the Village where the Chief had received positive comments about his service.

Review and Consider Resolution to Approve Cabarrus Stanly and Union (CSU) Regional Hazard Mitigation Plan: Chief McGinnis advised Council that he had reviewed the document as well as had met and discussed the plan with Brian Simpson, Director of Stanly County Emergency Services, and that it was a standard plan and agreement. P. Edquist made a Motion to approve the Resolution to adopt the CSU Regional Hazard Mitigation Plan. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

Review and Consider Extension of Carolina Thread Trail (CTT) Grant to February 2016: Mike Riemann, Village representative to the New London, Richfield, and Misenheimer CTT Committee advised Council that the current CTT grant was approved to be extended an additional year into February 2016. Grant funds of approximately \$35K have been spent to acquire trail easements and property purchases. However, more time is needed to acquire the remainder of the trail route. Approximately 5.6 miles of the just less than 10 miles of trail has been secured to date.

Riemann also advised Council that the Committee is considering applying for grant funding from the Foundation for the Carolinas for the construction of the trail. He asked Council if they had any objections to considering applying for additional grant funding from the same organization where the trail corridor design and the trail property acquisition funding had been secured.

P. Edquist asked Riemann if any professional grant writing resources were necessary to secure the grant funding. Riemann replied that he and New London former Mayor Gaddy were confident that they could prepare the grant request with no assistance.

P. Edquist asked Riemann if the Village would need to commit matching resources toward the trail construction phase. Riemann responded that they may not be required to as the Committee is considering local resources that may donate labor and/or materials toward construction of the trail. Riemann indicated that a crosswalk near Wesley Chapel Road and US Highway 52 may be needed for the trail route through the Village. The crosswalk may require raised foot padding for the blind and solar powered and motion detected flashing lighting to designate the crossing. The Village may need to consider if Powell Bill funds are appropriate and available to possibly fund the construction of the crosswalk if it is incorporated into the trail route.

Council's informal consensus regarding preparation of a trail construction grant was that there is no opposition at this time.

M. Edquist made a Motion to approve the CTT grant extension date to February 2016 and to modify the CTT Interlocal Agreement to denote the grant extension date as well. Burrage seconded the Motion and it was approved by a vote of 5/0.

Review and Consider Reaffirmation of Current Land Use Plan and Map: The Planning Board held their meeting on 1/8/15 and voted unanimously to recommend to Council to reaffirm the current Land Use Plan and Map with no revisions. The Planning Board's recommendation was presented to Council at their 1/12/15 meeting.

M. Edquist made a Motion to reaffirm the Land Use Plan and Map for a period of 10 years (2015-2025) with no revisions. Burrage seconded the Motion and it was approved by a vote of 5/0.

Mayor Herron commented that property currently zoned for Institutional Use that is not part of the Pfeiffer University property zoned for Institutional Use may need to be considered for rezoning in the future.

Gladstone Study:

Architectural Considerations to Finalize Design Documents: Jon Palmer, AIA, attended the joint Council and Gladstone Committee meeting to gather comments and information to incorporate into the final design documents that he has been contracted to prepare. Palmer indicated that the final design documents that he will submit to the Village will be in an acceptable format that can be used for construction estimation and to submit for building permitting.

Council and the Committee members were provided with a packet of information that included the Gladstone Utilization Update at 2/9/15 which listed milestones and expenditures to date, Minutes from the 12/7/14 Public Meeting held to gather citizen input regarding potential utilization of the Gladstone property, design documents depicting the current Gladstone property, and design documents depicting a draft of the proposed conceptual utilization of the Gladstone property. M. Edquist commented that the progress to date was a culmination of the efforts of the Gladstone Committee, the Council, the public, Village staff, and the architect.

Mayor Herron inquired to Palmer if the Village's Zoning Ordinances were factored into the draft design documents. Palmer responded that the Ordinances were factored in as well as he had met with the Stanly County Fire Marshal to review and comment on the proposed Gladstone interior design configuration.

P. Edquist stated that he had no objections to the proposed conceptual designs presented. However, he asked why the back of the property had not been considered for potential use. M. Edquist responded that the back of the property is

currently overgrown with vegetation. In addition, he had located what may be historical artifacts in the overgrown area that he recommends being removed before any heavy equipment is utilized to clear the area. Palmer indicated that preliminary soil testing indicated that the best possible placement of a septic system would be to the right of the Gladstone structure when facing the building from the road. He also indicated that the overgrown area was not tested to determine if it may perk.

M. Edquist commented that the Gladstone tin roof may require less maintenance than a wooden shake roof in the long run. However, when getting restoration estimates, consideration to the level of historical accuracy should be considered as well. It is uncertain at this time if structural restoration will be necessary in the roof and ceiling areas. In addition, the restoration of the interior of the Gladstone building should be considered to match the existing wood on the walls and the ceiling.

M. Edquist made a Motion to accept the architect's proposed draft of conceptual designs for the Gladstone property and thus be able to complete his contract with the Village. Hammill seconded the Motion and it was approved by a vote of 5/0.

Status of Possible Community Survey Regarding Utilization of Gladstone Property: Humphrey advised Council that the draft of the Village of Misenheimer Parks and Recreation Survey prepared by the Centralina Council of Government (CCOG) could be mailed out in April 2015 with the Spring 2015 Village newsletter. She indicated that the expense for the survey would include the paper utilized and the self-addressed and stamped return envelope included in the envelope containing the Spring 2015 newsletter. The CCOG would tabulate and report the survey results back to the Village. Completion of the survey would assist in the possible preparation of a Parks, Recreation, and Trail Master Plan for the Village as well as for any grant funding that may be considered.

M. Edquist made a Motion to mail the survey with the Spring 2015 newsletter. P. Edquist seconded the Motion and it was approved by a vote of 3/1 with Hammill voting No.

Administrative Report-January 2015 (Mayor, Police Chief, & Administrator)

Mayor: Mayor Herron advised Council that he had attended the NCDOT/RRRPO TAC meeting in Polkton on 1/15/15.

Police Chief:

- The January 2015 Police Report was submitted for Council's review. The Report is under revision at this time. Officer Brady listed traffic stops by street location to denote where speeding violations are taking place. Chief McGinnis noted that the location noted is the location where the vehicle was stopped vs. where the speeding may have been first sited.
- Chief McGinnis plans on further revising the Monthly Report for Council's review.

Administrator:

- Humphrey reminded Council to review the upcoming meeting and dates of interest on the Administrative Report and to advise her regarding Council's attendance plans for specific dates.
- Humphrey advised Council that plans are underway for the Stanly County Council of Government dinner to be hosted by the Village on Tuesday, 2/24/15. She would appreciate Council members coming early to assist in welcoming visitors.
- Humphrey advised Council that the FY 15/16 contract renewal with Pfeiffer University can begin discussions later this month. M. Edquist, Finance Officer, offered to assist in the contract discussions. Mayor Herron concurred with the offer.
- Humphrey advised Council that budget planning for FY 15/16 will begin at the 3/9/15 Council meeting. In addition, information will be provided to Council regarding the status of FY 14/15 items budgeted but not yet expended.

Finance Officer: M. Edquist requested that Council consider attending a budget retreat to plan and discuss the FY 15/16 budget as is similarly done in other municipalities across the state. He also suggested that meeting in a venue away from the Village would be beneficial to encourage more discussion regarding what currently works best in the Village and what may be needed to address the potential for future growth that may eventually come to the Village.

M. Edquist suggested that Council consider visiting the Village of Pinehurst for an afternoon. The Village of Pinehurst is a small municipality whose main focal point is the Pinehurst #2 golf course. The Village of Misenheimer's parallel focal point is Pfeiffer University. Both focal points attract people from far and wide.

M. Edquist commented that he wants those that reside in the Village to want to stay here and to attract others to live here too. He also reminisced regarding what great memories he has of growing up in the Village. J. Hammill agreed with M. Edquist as she grew up in the Village as well. There is a reason why people come to the Village and never leave. P. Edquist commented that the Village has a special feel that is relatable to small towns that he has visited in his travels outside the US.

M. Edquist advised Council that he requested that Humphrey contact the Village of Pinehurst for meeting location ideas if the Council may want to consider visiting for a budget retreat. A meeting room was offered at their Fire Department. In addition, a meeting room could be rented at The Carolina Hotel at the Pinehurst Resort for up to 4 hours. It would be preferable if the Council could schedule a budget retreat prior to the initial FY 15/16 budget discussions to begin at the 3/9/15 Council meeting.

M. Edquist made a Motion for Council members to review their schedules to determine if a budget retreat to the Village of Pinehurst could be arranged before the next Council meeting scheduled for 3/9/15. Hammill seconded the Motion and it was approved by a vote of 4/0.

Recommendation and Consideration of Candidate(s) for Planning Board and Board of Adjustment Vacancy:

Humphrey, Administrator, advised Council that the next Board meetings are scheduled for Thursday, 4/9/15. M. Edquist advised that he would make contact with some individuals in the Village to inquire as to their availability to serve and report back to Council at their next meeting scheduled for 3/9/15.

FY 14/15 Financial Status-Unaudited at 01/31/15: M. Edquist, Finance Officer, reported to Council that the bank statement balances at 01/31/15 were as follows:

- General Fund \$472,941
- Powell Bill Fund \$ 42,507
- Carolina Thread Trail \$ 15,829 (Grant Funds)

Other Business: No Other Business to discuss.

Adjournment: The meeting was adjourned at 7:39PM.

The next Council Meeting is scheduled for Monday, March, 2015 at 6PM at the Community Building.

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Mayor	Date	Pam M. Humphrey, Administrator/Clerk	Date