

**Village of Misenheimer
Council Meeting Minutes
Community Building
September 8, 2014 6PM**

Council Present: Michael Herron, Mayor
Peter Edquist
Judy Hammill

Staff: Chief Erik McGinnis
Pam Humphrey, Administrator
Visitors: David Fencl, NC Div of Community Assistance
Jeff Watson
Pat Henry
Lane Peeler
Jon Byers
Martha Sue Hall, Esther House Volunteer

Council Absent: Micah Edquist, Finance Officer
Mike Burrage, Mayor Pro Tem

Call to Order: Mayor Herron called the meeting to order at 6:00 PM with a Council quorum being declared present.

Moment of Silence: Mayor Herron requested that a moment of silence be observed.

Ethics Statement: Humphrey, Administrator, read a statement regarding ethics and potential conflict(s) of interest asking Council members if they had any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.

Introduction of Visitors: The Visitors and Staff as noted above were welcomed to the meeting.

Approval of 9/08/14 Council Agenda: P. Edquist made a Motion to approve the Agenda as presented. Hammill seconded the Motion and it was approved by a vote of 3/0.

Approval of 8/11/14 Council Minutes: Hammill made a Motion to approve the 8/11/14 Minutes as presented. P. Edquist seconded the Motion and it was approved by a vote of 3/0.

Motion to Move to Public Hearing-Zoning Ordinances & Subdivision Ordinance: P. Edquist made a Motion to move the Regular session of the Council meeting into a Public Hearing session to present and discuss the proposed revised Village Zoning Ordinances and the Subdivision Ordinance. Hammill seconded the Motion and it was approved by a vote of 3/0.

Public Comment Period Regarding Zoning Ordinances & Subdivision Ordinance: David Fencl, NC Division of Community Assistance, addressed the meeting attendees to recap the Village's review, updating, and re-writing of the original Zoning Ordinances and Subdivision Ordinance that were adopted when the Village was incorporated in 2003. The Village's Planning Board has been working with the NC Division of Community Assistance for approximately two (2) years reviewing and examining the following:

- Uses and where allowed
- Lighting, signage, landscaping, setbacks, etc.
- Recommended legal verbiage
- Compliance with NC General Statutes

Mayor Herron asked the attendees if there were any questions or comments that could be addressed. No questions or comments were heard. An attendee signed up to speak but later declined.

Motion to Return to Regular Meeting: P. Edquist made a Motion to close the Public Hearing session and return to the Regular session of the Council meeting. Hammill seconded the Motion and it was approved by a vote of 3/0.

Approval of Zoning Ordinances and Subdivision Ordinance: P. Edquist made a Motion to adopt the Zoning Ordinances as presented with an effective date of 9/9/14. Hammill seconded the Motion and it was approved by a vote of 3/0. Hammill made a Motion to adopt the Subdivision Ordinance as presented with an effective date of 9/9/14. P. Edquist seconded the Motion and it was approved by a vote of 3/0.

Council requested that the Planning Board work with David Fencl, NC Division of Community Assistance, to address updating the Village's Land Use Plan at their next quarterly meeting scheduled for Thursday, 10/9/14 at 6PM at the Community Building.

General Public Comment: No comments were requested to be made.

Presentation Regarding Support for October 2014 Domestic Violence Awareness Month: Martha Sue Hall, Esther House volunteer and Albemarle City Council member, made a presentation to the meeting attendees to request the Village's support to recognize October as Domestic Violence Awareness Month (signified by the color purple). In addition, she requested that the Village recognize April as Sexual Assault Awareness Month (signified by the color blue). Ms. Hall is a volunteer for the Esther House which is a non-profit organization located in Stanly County to assist victims of domestic violence and sexual assault. She is requesting that all municipalities in Stanly County support the efforts to promote awareness of the community need for the services that the Esther House provides by signing a Proclamation. Ms. Hall presented the Village with a purple and blue wreath to be hung in October and April to promote awareness.

Ms. Hall also invited the community to attend an event at the First Street United Methodist Church near the YMCA in Albemarle on Thurs, 10/23/14 to recognize and remember those lost to domestic violence. Ron Kimble, Assistant City Manager, and his wife Jan will speak about their daughter, Jamie Kimble, that was murdered in an act of domestic violence two (2) years ago. They will celebrate Jamie's life by discussing the creation of the Jamie Kimble Foundation for Courage and the Jamie Kimble Scholarship for Courage at UNC-CH.

Approval of Proclamation Pertaining to Support of Domestic Violence Awareness Month: P. Edquist made a Motion for the Village to sign the Proclamation in support of Domestic Violence and Sexual Assault Awareness. Hammill seconded the Motion and it was approved by a vote of 3/0.

Gladstone Academy Research Committee (GARC) Update:

- **9/2/14 GARC Meeting Recap:** Hammill, GARC member, advised Council that the GARC had met on Tuesday, 9/2/14. Their next meeting is planned for Monday, 10/6/14 at 6PM at the Community Building. She advised Council that the architect provided revised design documents for the Committee's review and consideration. Modifications will be made to them and they will be reviewed and discussed at the next meeting.
- **Discussion Regarding Possible NC PARTF Grant Submission February 2015:** Humphrey, Administrator, advised Council that the Village had been notified via letter from the NC Parks & Recreation Trust Fund (PARTF) that \$4MM - \$6MM is available to municipalities for park and recreation grants. She and Jon Palmer, AIA, attended a grant seminar hosted by Recreation Resource Service (RSS) which is associated with NC State University on Wed, 9/3/14. The following are important points of interest related to grant submission requirements:
 - A municipality must have ownership of the site, must match NC PARTF grant funds at 100% over a three (3) year period, and must maintain the recreational elements developed with NC PARTF grant funds for a period twenty-five (25) years.
 - Grant requests can be for no more than \$500,000 with a \$500,000 municipal match.
 - Grants for \$250,000 or less will be given special consideration along with a grant application for a first time park.
 - Recreational elements include improvements to an existing structure to be utilized for recreation, an addition of a recreational support structure housing restrooms, a picnic shelter, playground equipment, a minimum of a ¼ mile recreational trail, ball fields, etc. RRS recommends funding at least three (3) recreational elements in the grant application.
 - The grant application is to be submitted by 2/1/15. Funds will be awarded July 2015 and advanced October 2015.
 - The grant application is based upon a point system.

- RSS requires public input via surveys, public meetings, and civic engagement.
- Former Mayor Riemann indicated that he would be interested in assisting in the preparation of a grant package.
- RSS indicated that CCOG may be able to provide grant writing assistance.
- Jon Palmer, AIA, indicated that his design documents will serve as a document that a contractor can prepare cost estimates as well as for a site plan for grant submission.
- The time line for grant preparation is tight.

Hammill made a Motion to authorize the GARC to continue to research the requirements to submit a NC PARTF grant for the Gladstone property. P. Edquist seconded the Motion and it was approved by a vote of 3/0.

- **Fall 2014 Village Cookout Update:** Hammill, GARC member, advised Council that plans are being finalized for the Fall 2014 Village Cookout to be held on Sat, 9/13/14 from 11-1PM. The weekly weather forecast is for rain prior to the event and a 40% chance of rain on Saturday. The MPD will provide assistance with event traffic on Wesley Chapel. Volunteers are needed to assist with the event.
- **Participation in Nearby Festivals:** Hammill, GARC member, advised Council that she had been approached by the Richfield Party in the Park (Sat, 10/11/14) organizers to invite the Village to participate in the festival by offering a free booth. The booth could promote the current Gladstone restoration efforts by bringing the model and the bulletin board of pictures and historical information. Hammill mentioned that the Committee had commented about the proper representation of the Village at an event like this. Hammill stated that she could not man a booth for the entire event as she is one of the organizers. P. Edquist offered to man a booth for a period of time. Hammill will solicit more volunteers to man a booth.

Administrative Report-August 2014 (Mayor, Police Chief, & Administrator)

Mayor: Attended two (2) events during August 2014 (NCDOT/RRRPO TAC & Stanly County COG Dinner)

Police Chief:

- August 2014 Police Report
 - Traffic Citations were down due to students returning to Pfeiffer University in August.
 - Campus Citations are being handled differently. Per advice of Counsel, MPD will provide Pfeiffer University a report and the University will handle the situation. This has been approved with Dr. Russ Sharples.
- Proposed improvements to Merner Terrace have been reviewed with Pfeiffer University. It is more likely that these improvements will be initiated during summer 2015 when all Pfeiffer University and Gray Stone Day School students are not on campus.
- Chief McGinnis is currently reviewing a candidate for a part time officer position. This part time position would fill in as needed.

Administrator: Humphrey advised that the field work for the 6/30/14 annual audit was completed on Thurs, 8/28/14. Mayor Herron nominated Humphrey for the Chamber of Commerce's 27th Annual Leadership Stanly Class and she was accepted. The Stanly County CVB is underwriting 50% of the course cost (\$650 total). She also reminded Council to review the upcoming meeting and dates of interest on the Administrative Report and to advise her regarding attendance.

BCBSNC 12/1/14 Renewal Status (Health/Dental/Life/AD&D): Humphrey, Administrator, advised Council that she had received the 12/1/14 renewal quote from Eben Concepts, the Village's employee insurance broker. If the Village remains with the plan structure that we currently have, the estimated increase will be 15.1%. The Village budgeted a 20% increase in health insurance premiums and a 10% increase in dental insurance premiums for FY 14/15. There was no premium increase with the early renewal at 12/1/13. If other plan structures are considered, their increase compared to our current plan and rates will increase by approximately 75% or greater.

Humphrey also advised Council that the FY 14/15 Budget eliminated any employer contribution (60%) toward the cost of dependent health and/or dental coverage effective with the 12/1/14 renewal. However, this will cause a gap month of December 2014 for any employee seeking replacement dependent coverage before coverage is available on 1/1/15.

P. Edquist made a Motion to approve the BCBSNC 12/1/14 renewal increasing costs by 15.1% and to extend the employer dependent coverage contribution through 12/31/14. Hammill seconded the Motion and it was approved by a vote of 3/0.

FY 13/14 Financial Status-Unaudited at 8/31/14: Humphrey, Administrator, reported to Council that the bank statement balances at 8/31/14 were as follows:

- General Fund \$455,609
- Powell Bill Fund \$ 28,335
- Carolina Thread Trail \$ 20,002 (Grant Funds)

Other Business: There was no Other Business to discuss.

Adjournment: The meeting was adjourned at 7:19PM.

The next Council Meeting is scheduled for Monday, October 13, 2014 at 6PM at the Community Building.

_____ Mayor	_____ Date	_____ Pam M. Humphrey, Administrator/Clerk	_____ Date
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