

**Village of Misenheimer
Council Minutes
Community Building
January 13, 2014 6PM**

Council Present: Michael (Frizbee) Herron, Mayor
Michael Burrage, Mayor Pro Tem
Peter Edquist
Micah Edquist, Finance Officer

Visitors Present: Shannon Beamon, SNAP
Maxton McDowell, CPA

Staff Present: Pam Humphrey, Administrator/Clerk

Absent: Jim Gullede

Call to Order: Mayor Herron called the Council meeting to order at 6:02 PM declaring a quorum present.

Moment of Silence: Mayor Herron requested a moment of silence.

Introduction of Visitors: Mayor Herron welcomed visitors and staff attending the meeting as named above.

Approval of 1/13/14 Council Meeting Agenda: P. Edquist made a Motion to approve the meeting Agenda as presented. Burrage seconded the Motion and it was approved by a vote of 4/0.

Approval of 12/9/13 Council Minutes: M. Edquist made a Motion to approve the Minutes as presented. P. Edquist seconded the Motion and it was approved by a vote of 4/0.

Public Comment Period: No public were present requesting a public comment period.

M. McDowell, CPA Presentation & Acceptance of 6/30/13 Audit Report: Mr. McDowell, CPA presented the audited financial statements for the period ending 6/30/13. The following are highlights of his presentation to Council:

- Assets increased by approximately \$60,000 from 6/30/12 to 6/30/13
- Expenditures had increased from 6/30/12 to 6/30/13
- Net Position increased by \$29,508
- The Village has a strong unrestricted net position of \$443,932
- The Village has a good position in cash reserves
- The Village has an unassigned Fund Balance of \$478,812
- The Village's uncollected tax percentage was slightly lower than the previous year. Stanly County collects taxes on behalf of the Village. P. Edquist requested Village staff to obtain the detail taxpayer data for the \$2,053 of uncollected taxes for the 2012 tax year.
- P. Edquist inquired about the Village's investment vehicle restrictions. Mr. McDowell replied that the Village could not invest in stocks. The Village's fund balances are currently held in Money Market accounts and are secured via a LGC authorized pooling method. P. Edquist inquired about accounts allowing for a more favorable interest rate as CD rates are currently very low. An update of current investment interest rates will be provided Council at the 2/10/14 Council meeting.

Administrative Report-December 2013 (Mayor, Council, Administrator & Police Chief):

Mayor Herron advised Council that he had attended the Regional Council of Mayors Meeting on 12/12/13. He met the mayors from New London, Spencer, E. Spencer and Charlotte. In addition, he met with Pfeiffer University's President Michael Miller to initiate his relationship between the University and the Village. They discussed the Village's possible "Front Porch" branding. The University has recently launched its "We are Pfeiffer" branding campaign.

Chief McGinnis was unable to attend the Council meeting. The December 2013 Police Report was included in the meeting packet for Council's review with no items of note to mention. The Richfield Misenheimer Fire Department

(RMFD) presented the Village with a plaque of appreciation for the Village's support at their December 2013 dinner meeting.

Humphrey, Administrator, advised Council regarding the following:

- She is researching the format for a Request for Qualifications (RFQ) and/or Request for Proposal (RFP) for audit services for 6/30/14 to present to Council at the 2/10/14 Council meeting for their review and approval.
- She plans to present a schedule regarding the FY 14/15 Budget preparation for Council's review and approval at the 2/10/14 Council meeting.

FY 13/14 Financial Status-Unaudited at 12/31/13: M. Edquist, Finance Officer, advised Council that the figures prepared by Humphrey, Administrator, were unaudited. The General Fund balance at 12/31/13 was \$468,085 and the restricted Powell Bill Fund Balance was \$28,319. Revenues and Expenditures reported are for the six (6) months of FY 13/14 ending 6/30/14. A review of budgeted amounts left to be received and left to spend are being performed by staff.

FY 13/14 Budget Amendment Consideration for Increased Powell Bill Receipts Received: Humphrey, Administrator, advised Council that the second and last Powell Bill funds had been received for FY 13/14. In anticipation of reduced Powell Bill funding for FY 13/14, an original budget amount of \$10,000 had been approved. Humphrey requested that a FY 13/14 Budget Amendment be approved to increase Revenue-Restricted Intergovernmental Powell Bill Funds by \$4,062.02 and to increase Expenditures-Transportation-Restricted by \$4,062.02 to therefore be in balance with the FY 13/14 Powell Bill funds received. Burrage made a Motion to approve the FY 13/14 Powell Bill Budget Amendment as presented. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Review and Consideration of WEX Fuel Card Contract Submission: Pam Humphrey, Administrator, advised Council that Chief McGinnis is requesting Council's consideration and approval to apply for a fuel card with WEX. Many other NC municipalities utilize their fuel card services that allow utilization at many gas vendors. Currently, the Village utilizes only the Shell gas stations for fuel. Burrage made a Motion to approve the contract to apply for WEX gas cards. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Compression Braking Ordinance Process Update: Chief McGinnis requested that Humphrey, Administrator, advise Council that he is continuing to work on the Ordinance verbiage and fine levy and collection. He had been advised that a public hearing is not required for this type of Ordinance.

Village Street Signage Update: Chief McGinnis requested that Humphrey, Administrator, advise Council that his staff continues to research materials pricing. More information should be available in time for the next Council meeting.

Carolina Thread Trail (CTT) Update and Grant Submission 1/2/14: Humphrey, Administrator, advised Council that former Mayor Riemann submitted a grant request to the Foundation of the Carolinas on behalf of the Village, Richfield, and New London on January 2, 2014. Former Mayor Riemann had been advised that a grant award decision is to be made on February 4, 2014.

Former Mayor Riemann requested input from the Council regarding a proposed portion of the CTT to run along the left side of Wesley Chapel Road up to the Gladstone Academy property owned by the Village. Council present indicated that this would be acceptable to them pending approval from property owners along the proposed CTT route.

Gladstone Academy-Update and Committee Meeting (1/4/14) Update: M. Edquist, Committee Member, advised Council that the Committee met on Saturday, 1/4/14 to tour the Gladstone Academy property and to meet to discuss the Committee's charge from Council to research and recommend how to utilize the structure and property. The next Committee meeting is scheduled for Monday, February 24, 2014 at 6PM at the Community Building.

It was suggested to provide the Gladstone Academy soil study to M. Edquist for his review to assist in determining capacity and the potential location of septic services.

Discussion and Consideration of Council Assignment Responsibilities: M. Edquist, Finance Officer, advised Council that he is researching and learning about his Finance Officer duties and responsibilities. He has met with staff to learn about their duties. In addition, he plans to attend the School of Government's Essentials of Municipal Government course on 1/31-2/1/14.

Discussion Regarding Tuesday, January 28, 2014 Village Hosted Liaison Dinner: Humphrey, Administrator, advised Council that a speaker has still not been secured. She will contact Russ Sharples with Pfeiffer University as President Miller was unavailable. M. Edquist suggested that the Pfeiffer University Athletic Director be contacted if Mr. Sharples was not available.

Discussion Regarding Pursuing a Local Act to Permit the Village to Support Education: Mayor Herron advised Council that he continues to research this topic and would prefer to table the discussion to a future Council meeting no later than May 2014 as this will allow him the time to finalize his research. M. Edquist made a Motion to table this Agenda item until as late as May 2014. Burrage seconded the Motion and it was approved by a vote of 4/0.

Other Business: M. Edquist requested that Council consider the following:

- Consider purchasing gravel for the Community Building parking lot in either the current FY 13/14 Budget year or plan for it in the FY 14/15 Budget year as the lot gets muddy when it's wet.
- Consider purchasing a separate room heater to supplement the Community Building HVAC as the Community Building is very cold in the winter months therefore making it uncomfortable to hold meetings there.

He also inquired regarding the movie that is to be made on 1/20/14 about the Barringer Gold Mine flood in 1904. An email was sent to the Village requesting funding via Kickstarter (a web based fund raising site). No one present had heard any details about this effort. M. Edquist volunteered to research the filming effort.

Closed Session-Property Acquisition: M. Edquist made the Motion to go into Closed Session at 7:50PM for discussions related to Property allowed by NC G.S. 1473-318.11 (a) (5). Burrage seconded the Motion and it was approved by a vote of 4/0. Burrage made a Motion to return to Open Session. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Adjournment: Council adjourned the meeting at 8:10 PM.

Mayor or Presiding Official

Date

Pam M. Humphrey, Administrator/Clerk

Date

The next Council Meeting is scheduled for Monday, February 10, 2014 at 6PM at the Community Building.

The next Planning Board Meeting is scheduled for Thursday, February 13, 2014 at 6PM at the Community Building.

The next Board of Adjustment Meeting is scheduled for Thursday, February 13, 2014 at 6PM at the Community Building.