

**Village of Misenheimer
Council Minutes
Community Building
December 9, 2013 6PM**

Council Present:	Michael (Frizbee) Herron, Mayor Michael Burrage, Mayor Pro Tem Jim Gullede Micah Edquist, Finance Officer	Visitors Present: Shannon Beamon, SNAP
Absent:	Peter Edquist	Staff Present: Pam Humphrey, Administrator/Clerk Erik McGinnis, Chief of Police Officer Kenneth Helms

Call to Order: Mayor Herron called the Council meeting to order at 6:03 PM declaring a quorum present.

Introduction of Visitors: Mayor Herron welcomed visitors and staff attending the meeting as named above.

Approval of December 9, 2013 Council Meeting Agenda: Burrage made a Motion to approve the meeting Agenda as presented. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Approval of November 18, 2013 Council Minutes: Burrage made a Motion to approve the Minutes with the correction of the date on the first page of the Minutes as presented to November 18, 2013 from November 13, 2013. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Public Comment Period: Chief McGinnis introduced Officer Kenneth Helms to the Council. Officer Helms went from part time status on October 26, 2013 to full time status. Officer N. Brown had resigned his full time position to take an officer position at Ocean Isle Beach. Gullede asked Chief McGinnis if he was looking to fill the open part time officer position. Chief McGinnis responded that he was considering qualifications and potential candidates to fill the open part time officer position.

Administrative Report-November 2013 (Mayor, Council, Administrator & Police Chief):

Gullede advised Council that he had attended the NCDOT/RRRPO TAC meeting in Locust on 11/21/13. The Land Trust of Central NC continues to pursue retaining the Hwy 24-27 Swift Island Bridge over the Pee Dee River that connects Stanly and Montgomery counties.

Chief McGinnis advised Council regarding the following items:

- The new Police radios have been received. Stanly County has advised that they will be activated early in 2014.
- Taser training was completed in October 2013.
- Officers completed their fire arm qualifying on 12/8/13.
- The Village is scheduling a meeting in January 2014 to include NCDOT, Pfeiffer University, and Gray Stone Day School in order to discuss possible road improvements to Merner Terrace (additional speed table, possible mini round about, etc.).

Humphrey, Administrator, advised Council regarding the following:

- A chimney sweep has been located to perform a safety check and clean the chimney at the Community Building for \$199.
- A \$52 annual subscription to the SNAP was approved.
- Pfeiffer University has inquired about how part of US Hwy 52 from Albemarle to Misenheimer could be designated via road signage as "Pfeiffer University Parkway". It is our understanding that the City of Albemarle has taken the lead regarding the NCDOT requirements pertaining to this road signage request. In addition, Stanly County and each municipality along the route will have to show their support via a Resolution. We will await a status update from the University and/or the City of Albemarle.

- CCOG advised us that all elected officials can serve on CCOG and CONNECT our Future. A designated primary delegate (elected officials only) can serve as well as all remaining elected officials can serve as Alternates. This arrangement serves to widen participation in CCOG sponsored efforts. Gullledge made a Motion to appoint all other Council members to serve as Alternates to the CCOG and CONNECT our Future. Burrage seconded the Motion and it was approved by a vote of 4/0.

Council members Herron and M. Edquist plan to attend the Planning Board's meeting scheduled for January 9, 2014 as Council representatives.

FY 13/14 Financial Status-Unaudited at 11/30/13: Humphrey, Administrator, advised Council that the figures presented were unaudited. The General Fund balance at 11/30/13 was \$500,814 and the restricted Powell Bill Fund Balance was \$21,286. The June 30, 2013 audited financial statements are to be discussed with Council at the January 13, 2014 Council meeting.

FY 13/14 Budget Amendment Consideration and Approval for Radio Purchase: Chief McGinnis advised Council that Motorola had charged the Village sales tax (\$1,972.52) for the recent radio purchase. It is anticipated that the sales tax can be recouped from the State. Gullledge made a Motion to approve the FY 13/14 Budget Amendment to fund the sales tax portion (\$1,972.52) of the recent Motorola radio purchase via an increase in Unappropriated Fund Balance and an increase in Public Safety Expenditures. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Compression Braking Ordinance Process Update: Chief McGinnis provided Council with a letter to NCDOT to be signed by the Mayor and an attachment of the proposed compression braking signage to be utilized for Council's review and approval. Chief McGinnis explained that the sign verbiage is similar to that used in New London as most of the same trucks travel between the two (2) municipalities. Chief McGinnis stated that he continues to research violation enforcement and fines. Burrage made a Motion to approve the Mayor signing the letter to NCDOT requesting their assistance in allowing the implementation of a compression or motor braking ordinance in the Village. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Reserve Officers Resolution Review and Consideration for Approval: Chief McGinnis advised Council that an Ordinance vs. Resolution was required to approve the Village's use of Auxiliary Police Officers. He presented an Ordinance for Council's review and approval. Gullledge made the Motion to approve the Auxiliary Police Officer Ordinance as presented. Burrage seconded the Motion and it was approved by a vote of 4/0.

Village Street Signage Recommendation and Consideration for Approval: Chief McGinnis presented Council with an analysis that Captain Brady prepared to review the status of all street signage within the Village limits. Scenario 1 reviewed all of the existing street signage that needs repair or is needed at an intersection. The cost estimate for Scenario 1 was approximately \$1,000 utilizing available 2018 non-conforming street signage. Scenario 2 considered a full replacement of all signage in the Village to the 2018 required retro-reflectivity standards. The cost estimate for Scenario 2 was approximately \$3,000. The FY 13/14 Budget Ordinance included \$3,000 for sign repair/replacement. Gullledge made a Motion to implement Scenario 2 replacing all street signs in the Village with an estimated total cost of \$3,000. Burrage seconded the Motion and it was approved by a vote of 4/0.

Carolina Thread Trail (CTT) Update and Grant Submission Approval: Humphrey, Administrator, advised Council that former Mayor Riemann is requesting the Village's approval for him to prepare and file a grant request with the Foundation of the Carolinas on behalf of the Village, Richfield, and New London no later than January 3, 2014. In addition, he is requesting that the Village be listed as the lead municipality on the grant application therefore providing the personnel resources to provide grant accounting and reporting. Humphrey contacted the current audit firm that advised that there would be no additional audit fee associated with the potential grant award. This may not remain the case as the audit is intended to be put out for a request for qualifications (RFQ) for FY ending 6/30/14.

Gullledge made the Motion to approve the CTT grant submission and designate the Village as the lead municipality for grant accounting and reporting. Burrage seconded the Motion and it was approved by a vote of 4/0.

Humphrey advised Council that Matt Lattis, Pfeiffer University's Director for the Center for Outdoor Leadership, was able to accept his Village Council CTT Committee appointment made at the November 18, 2013 Council meeting.

Gladstone Academy-Update and Committee Member Appointment: Humphrey, Administrator, advised Council that all seven (7) of the Gladstone Academy Study Committee candidates considered at the November 18, 2013 Council meeting had accepted the Council's request to serve on the Committee. Burrage made a Motion to appoint the following listed to serve on the Gladstone Academy Study Committee and for the Committee to adopt the Village's Committee Rules of Procedure. M. Edquist seconded the Motion and it was approved by a vote of 4/0.

Jon Byers	Planning Board & Board of Adjustment Member, Adjacent property owner
Micah Edquist	Council Member, Finance Officer, Owner of MEC Construction, Neighbor to property
Jim Gulledge	Council Member, Faculty at Pfeiffer University
Judy Hammill	Planning Board & Board of Adjustment Member, Experience with historic properties
Steve Harrill	Faculty at Pfeiffer University-Music
Jonathan Hutchinson	Archivist at Pfeiffer University
Mark Stephenson	Planning Board & Board of Adjustment Member, Artist

It is anticipated that the Committee will meet to research, discuss, and make a recommendation to Council regarding the possible uses for the Gladstone Academy historic property. Committee meetings may start in January 2014. Determining a use for the property will assist in submitting grant applications for funding to continue the restoration of the property.

Discussion of Tuesday, January 28, 2014 Village Hosted Liaison Dinner: Humphrey, Administrator, advised Council that she had been researching locations, caterers, and possible speaker options for this dinner to be hosted by the Village. The dinner meeting is usually attended by the Mayor or Mayor Pro Tem and their Manager/Administrator/Clerk. The date for the dinner is also the same night as the CONNECT Policy Forum dinner meeting that is usually attended by an elected official. Since the number of attendees could be as low as twenty (20), one of the caterers was not interested in an engagement of that size.

Humphrey advised Council that the attendees could eat in the Pfeiffer University cafeteria very reasonably and with a varied menu selection. We would utilize the room at the back of the cafeteria to eat dinner and to hold the meeting. She also advised Council that Pfeiffer University President Mike Miller would not be available for a short talk at the meeting. Other speakers were discussed among Council. Council advised Humphrey to confirm the use of the cafeteria line with Sodexo and to reach out to determine other possible speaker candidates.

Discussion Regarding Pursuing a Local Act to Permit the Village to Support Education: Mayor Herron advised Council that he continues to research this topic and would prefer to table the discussion to a future Council meeting. This will allow him the time to finalize his research.

Other Business: M. Edquist reported that the Keys (residents) had contacted him to discuss their USPS, UPS, FedEx, etc. delivery concerns in the Village. P. Edquist had followed up and responded to the Keys via email after Humphrey, Administrator, had discussed the situation with the Richfield Post Master after the November 18, 2013 Council meeting where the Keys had spoken to Council.

Closed Session-Property Acquisition: Burrage made the Motion to go into Closed Session for discussions related to Property allowed by NC G.S. 1473-318.11 (a) (5). Gulledge seconded the Motion and it was approved by a vote of 4/0. Gulledge made a Motion to return to Open Session. Burrage seconded the Motion and it was approved by a vote of 4/0.

Adjournment: Council adjourned the meeting at 7:24 PM.

Mayor

Date

Pam M. Humphrey, Administrator/Clerk

Date

The next Council Meeting is scheduled for Monday, January 13, 2014 at 6PM at the Community Building.

The next Planning Board Meeting is scheduled for Thursday, January 9, 2014 at 6PM at the Community Building.

The next Board of Adjustment Meeting is scheduled for Thursday, January 9, 2014 at 6PM at the Community Building.