

**Village of Misenheimer  
Planning Board Meeting Minutes  
Community Building  
November 14, 2013 6PM**

**Planning Board Present:** Joel Rogers (arrived at 6:07PM)  
Jon Byers  
Judy Hammill  
Ahren Burrage, Chairman

**Visitors:** Mike Herron, Mayor Pro Tem  
Mike Riemann, Mayor  
David Fencil, NC Dept. of Commerce  
**Staff:** Pam Humphrey, Administrator

**Planning Board Absent:** Mark Stephenson, Vice Chairman

**Call to Order:** Burrage called the meeting to order at 6:04 PM with a quorum being declared present.

**Introduction of Visitors:** The Visitors and Staff as noted above were welcomed to the meeting.

**Approval of November 14, 2013 Planning Board Agenda:** Burrage made a Motion to approve the Agenda as presented. Byers seconded the Motion and it was approved by a vote of 3/0 (Rogers was not in attendance for this vote).

**Approval of Minutes of the Planning Board Meeting held October 10, 2013:** Hammill made a Motion to approve the Minutes as presented. Byers seconded the Motion and it was approved by a vote of 3/0 (Rogers was not in attendance for this vote).

**Public Comment Period:** No public comments were requested to be heard.

**NC Department of Commerce (NCDOC)-Division of Community Planning-Village Planning Session:** David Fencil, Senior Planner with the NCDOC, facilitated the planning session with the Village Planning Board members, staff, and meeting visitors to continue to discuss and evaluate the Village's current Land Use Plan and Map, and Zoning Ordinances.

The Planning Board reviewed, discussed, and revised the following items as presented by Mr. Fencil, NCDOC:

- Article 11-Administration
- Article 12-Board of Adjustment

The Planning Board also discussed the following:

- Fees, Fines, and Penalties (Civil or Criminal) related to Zoning Ordinance enforcement will be reviewed
- Research will be performed to determine the Village's Watershed Board functions that are to be part of the Board of Adjustment functions
- Recent legislation pertaining to Board of Adjustment Rules of Procedure will be incorporated into our revised Zoning Ordinances
- Research will be performed to determine the coordination between Stanly County and the Village regarding permitting and adherence to Village specific Zoning Ordinances
- Mr. Fencil advised that he will revisit the Definitions Section

Mr. Fencil, NCDOC, advised that the following zoning topics remain to be reviewed:

- Lighting
- Additional Conditions for Certain Uses
- Subdivision Ordinance
- General Review of Entire Proposed Revised Zoning Ordinance

**Other Business:** None

**Adjournment:** The Planning Board meeting was adjourned at 8:11PM.

**The next Planning Board Meeting is scheduled for Thurs, January 9, 2014 at 6PM at the Community Building.**

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Chair/ Vice Chair/Presiding Officer	Date	Pam M. Humphrey, Administrator/Clerk	Date