

**Village of Misenheimer
Council Minutes-Organizational Meeting After 11/5/13 Elections
Community Building
November 18, 2013 6PM**

Council Present: Michael (Frizbee) Herron
Michael Burrage
Jim Gulledge (Left at 7:30PM)
Peter Edquist
Micah Edquist

Visitors Present: Paul and Ann Key

Staff Present: Pam Humphrey, Administrator/Clerk
Erik McGinnis, Chief of Police

Absent: Mike Riemann

Call to Order: Mayor Pro Tem Herron called the Council meeting to order at 6:00 PM declaring a quorum present.

Introduction of Visitors: Mayor Pro Tem Herron welcomed visitors and staff attending the meeting as named above.

OLD BUSINESS:

Approval of October 14, 2013 Council Minutes: Burrage made a Motion to approve the Minutes as presented. Gulledge seconded the Motion and it was approved by a vote of 4/0. (M. Edquist could not vote on Old Business as he was not sworn in as a Council Member at that time.)

NEW BUSINESS:

Oaths of Office Given to Newly Elected Council Members by Clerk/Administrator/Notary: The Oath of Officer for the elected position of Council Member was taken by Michael Herron, Peter Edquist, and Micah Edquist to serve a four (4) year term of office to end in November 2017.

Election of Mayor, Mayor Pro Tem, and Finance Officer: (Serving a two (2) year term ending November 2015)

Mayor: The floor was opened to accept nominations for the office of Mayor. P. Edquist nominated Michael Herron. M. Edquist seconded the nomination. Herron accepted the nomination. There were no further nominations. Herron was elected to serve the office of Mayor by a vote of 5/0.

Mayor Pro Tem: The floor was opened to accept nominations for the office of Mayor Pro Tem. Gulledge nominated Michael Burrage. P. Edquist seconded the nomination. Burrage accepted the nomination. There were no further nominations. Burrage was elected to serve the office of Mayor Pro Tem by a vote of 5/0.

Finance Officer: The floor was opened to accept nominations for the office of Finance Officer. Burrage nominated Micah Edquist. Gulledge seconded the nomination. M. Edquist accepted the nomination. There were no further nominations. M. Edquist was elected to serve the office of Finance Officer by a vote of 5/0.

Approval of the November 18, 2013 Council Meeting Agenda: P. Edquist made a Motion to approve the meeting agenda by amending Other Business to add an item to discuss recognizing the former Mayor for his service to the community. Burrage seconded the Motion and it was approved by a vote of 5/0.

Public Comment Period: Paul and Ann Key, residents of the Village, requested time to speak with the Council regarding a matter with the Village Post Office (USPS). Changes have recently been made to package and mail delivery at the Village USPS. A new mail clerk is being trained by the Richfield USPS Postmaster to manage the Village USPS for the four (4) hours that the office is open to the public. The Keys operate a business out of their home and frequently receive vendor deliveries from USPS, UPS, FedEx, etc. The Keys commented that package delivery has become troublesome in that shippers cannot easily locate their physical address thus delaying their deliveries. The Keys also utilize a Village USPS Post Office Box; however, many shippers cannot deliver to a USPS Post Office Box. The Keys had discussed their concerns with the Village USPS clerk and the Richfield USPS Postmaster. The Keys were advised that the Village USPS would no longer accept packages from non-USPS shippers to be left at the Village USPS to be delivered to residents. It was later learned via a Village inquiry to the Richfield USPS Postmaster that these packages had never paid any USPS postage for delivery by the USPS and were essentially being delivered by the USPS for free. The Keys were inquiring to

Council to determine if any correspondence to the USPS from the municipality could garner support to provide better package and mail delivery status for the Village.

Council advised that they would inquire to the Richfield USPS Postmaster to determine if the municipality could have any influence to improve Village package and mail delivery.

Approval of the 2014 Council Meeting Date/Time Schedule: P. Edquist made a motion to continue to hold the 2014 Council meetings on the second Monday of each month except for the Budget Ordinance Public Hearing meeting that would be held on Monday, June 23, 2014 at 6PM. Meetings will be held at the Community Building located at 48903 Lions Club Rd. starting at 6PM. Burrage seconded the Motion and it was approved by a vote of 5/0. A detail schedule of the 2014 Council meeting dates will be made available for the public in print and on the Village's web site (www.villageofmisenheimer.com).

Review and Approval of Resolution to Amend Section 125 Premium Only Plan (POP): The POP needed to be updated to match the early renewal health and dental insurance dates of 12/1/13-11/30/14. Burrage made a Motion to approve the Resolution as presented. M. Edquist seconded the Motion and it was approved by a vote of 5/0.

Appoint Council/Staff/Citizens to Various Boards, Committees, etc.: Please refer to the Schedule attached at the end of the Minutes. M. Edquist made a Motion to appoint all positions denoted in the attached schedule as selected by the Council. Burrage seconded the Motion and it was approved by a vote of 5/0. The Administrator will notify persons and organizations of the new appointments.

Administrative Report-October 2013 (Administrator and Police Chief):

Humphrey, Administrator, advised Council regarding the following:

- Former Mayor Riemann had met with John Pickler, the new owner of the Barringer Mine property. Mr. Pickler had been leasing some of this property for crop production prior to the purchase of the property. Mr. Pickler indicated that he planned to utilize the property for crops and/or solar power generation. Recently, Mr. Pickler has been bulldozing the property to clear more of the land. P. Edquist and Mayor Herron commented whether or not the Village should inquire to determine if any of Mr. Pickler's land would be available to increase the land area of the Community Building in order to create a park. Former Mayor Riemann had advised that he had discussed with Mr. Pickler the possibility of an easement through the Pickler property for the Carolina Thread Trail.
- Mac McCarley, Attorney for the Village, advised that the Barringer Mine Closed Session Minutes should continue to remain closed and sealed at this time.

Council members Herron and Riemann attended the Planning Board's meeting on November 14, 2013 as Council representatives.

Chief McGinnis advised Council regarding the following items:

- Officer Brady continues to work on the Village street signage needs and estimates. P. Edquist requested that an estimate be provided of repair/replacement of necessary signs as well as the full replacement of signs meeting the 2018 retro-reflectivity standards. Chief McGinnis will provide additional information at the December 9, 2013 Council meeting.
- The Pfeiffer University campus student calls have picked up.
- Officer Kenneth Helms has been moved from part time status to full time status to replace Officer Brown's vacant position left when he took a position at another municipality.

FY 13/14 Financial Status-Unaudited at 10/31/13: Humphrey, Administrator, advised Council that the figures presented were unaudited. The FY 13/14 Budget Amendment approved at the October 14, 2013 Council meeting to purchase Police radios (\$29,222 from Fund Balance) was included in the unaudited financial status as of 10/31/13. The General Fund balance at 10/31/13 was \$507,967 and the restricted Powell Bill Fund Balance was \$21,285. The June 30, 2013 audited financial statements have been reviewed and forwarded to Maxton McDowell, CPA for final submission.

Community Building Use Stipulations Update: Humphrey, Administrator, advised that she had contacted the Stanly County Fire Marshal to inquire about fire place use at the Community Building. The Fire Marshal indicated that there are building and mechanical codes that have to be met to utilize a fire place and that we should determine the status of our fire place should we consider utilizing it. He also recommended that we have our chimney inspected and cleaned. The NCLM Risk Management group was also contacted to determine if there were any insurance ramifications to consider if the fire place was utilized. The NCLM Risk Management agent indicated that there are no provisions including or excluding use of a fire place. However, from a risk management perspective he recommended that we not utilize the fire place.

Burrage made a suggestion that we remove Community Building Use Rule #6 advising that the fire place should not be used. P. Edquist made a Motion to approve the Community Building Use Rules excluding Rule #6. In addition, the Motion included that the fire place should be inspected and cleaned and a decorative fire place cover and signage should be considered. Burrage seconded the Motion and it was approved by a vote of 5/0.

Compression Braking Ordinance Process Update: Chief McGinnis advised Council that the Village will need to prepare a letter to NCDOT requesting our interest to create a No Compression Braking Ordinance. An example of the signage will need to be submitted to NCDOT along with the letter. Chief McGinnis stated that he would have an example of the sign for Council's review and approval for the December 9, 2013 Council meeting. Upon NCDOT's approval, a public hearing will need to be scheduled before the Ordinance could go into effect. Enforcement options will also need to be considered.

Reserve Officers Ordinance Consideration Update: Chief McGinnis advised Council that a Resolution vs. an Ordinance could be utilized to approve the use of Auxiliary Police Officers. He will provide a Resolution for Council's review and approval at the December 9, 2013 Council meeting.

Carolina Thread Trail (CTT) Update and Committee Member Appointments: Former Mayor Riemann recommended that he, Erik McGinnis, Village Chief of Police, and Matt Lattis, Pfeiffer University Center for Outdoor Leadership Director, be considered and approved by Council to serve as Misenheimer representatives on a nine (9) member CTT Committee comprised of three (3) representatives from each of the three (3) municipalities of Misenheimer, Richfield, and New London. M. Edquist made a Motion to appoint the above recommended Village representatives. Burrage seconded the Motion and it was approved by a vote of 5/0.

Humphrey, Administrator, advised Council that former Mayor Riemann advised that he continues to contact and meet with property owners where easement is needed along the CTT corridor. There are approximately thirty (30) property owners along the New London, Richfield, and Misenheimer portion of the proposed CTT. Former Mayor Riemann indicated that he plans to submit a CTT grant proposal in January 2014. It is anticipated that funds awarded would be utilized to assist in securing trail easements.

Gladstone Academy-Update and Committee Member Appointment: Humphrey, Administrator, advised Council that she had contacted Ted Alexander of Preservation North Carolina (PNC) (The Historic Preservation Foundation of North Carolina, Inc.) to obtain contact information for some of their clients that may be of similar size and property designation as the Gladstone Academy property. She just received the contact information from Mr. Alexander and has not been able make contact with any of the recommended sites. She advised that she would plan to have more information at the December 9, 2013 Council meeting.

Judy Hammill, Planning Board and Board of Adjustment Member, has been contacted and agreed to serve on the seven (7) member Gladstone Academy Utilization Committee. In addition, Jonathan Hutcheson, Pfeiffer University Archivist, has offered to serve on the Committee. Council Members M. Edquist and Gullede offered to serve on the Committee. Gullede recommended Steve Harrill, Pfeiffer University Assistant Professor of Music, to serve on the Committee. Planning Board and Board of Adjustment Members Mark Stephenson and Jon Byers were also recommended to serve on the Committee.

Council requested that the Administrator contact the people recommended to obtain their acceptance to serve on the Committee. It is anticipated that the Committee will meet to research, discuss, and make a recommendation to Council regarding the possible uses for the Gladstone Academy historic property. Committee meetings may start in January 2014. Determining a use for the property will assist in submitting grant applications for funding to continue the restoration of the property.

Other Business:

Administrator Request for Bereavement Leave: The Village Personnel Policy allows for staff to request paid bereavement leave pertaining to non-immediate family members. The Administrator is requesting approval of the three (3) days taken to attend the memorial services for her Aunt. M. Edquist made the Motion to approve the Administrator's bereavement request. Burrage seconded the Motion and it was approved by a vote of 5/0.

Recognition of Former Mayor: Chief McGinnis advised Council that he is researching options and will report back to Council at the next Council meeting scheduled for December 9, 2013.

Local Act Consideration: Mayor Herron advised Council that he would like to consider support for a Local Act in order to support education opportunities in the Village. P Edquist requested that further discussion be tabled to the next Council meeting where all Council members should be in attendance.

Adjournment: Council adjourned the meeting at 8:11 PM.

_____	_____	_____	_____
Mayor	Date	Pam M. Humphrey, Administrator/Clerk	Date

The next Council Meeting is scheduled for Monday, December 9, 2013 at 6PM at the Community Building.
The next Planning Board Meeting is scheduled for Thursday, January 9, 2014 at 6PM at the Community Building.
The next Board of Adjustment Meeting is scheduled for Thursday, January 9, 2014 at 6PM at the Community Building.