

**Village of Misenheimer  
Planning Board Meeting Minutes  
Community Building  
July 11, 2013 6PM**

**Planning Board Present:** Judy Hammill  
Joel Rogers  
Jon Byers, Alternate

**Visitors:** Mike Herron, Mayor Pro Tem  
Peter Edquist, Council Member  
David Fencl, NC Dept. of Commerce  
**Staff:** Pam Humphrey, Administrator/Clerk

**Planning Board Absent:** Ahren Burrage, Chairman  
Nancy Henderson  
Mark Stephenson, Vice Chairman

**Call to Order:** Hammill agreed to preside over the Planning Board meeting and called the meeting to order at 6:04 PM with a quorum being declared present.

**Introduction of Visitors:** The Visitors and Staff as noted above were welcomed to the meeting.

**Oaths for Nancy Henderson and Jon Byers, Alternate, for Terms ending 6/30/16:**

Jon Byers took his oath to serve as a Planning Board Alternate.

**Nominate and Elect Chair Persons:**

- **Chair:** Byers made a Motion to nominate A. Burrage to serve as Chairman through 6/30/14. Hammill seconded the Motion and it was approved by a vote of 3/0.
- **Vice Chair:** Rogers made a Motion to nominate M. Stephenson to serve as Vice Chairman through 6/30/14. Byers seconded the Motion and it was approved by a vote of 3/0.

**Approval of July 11, 2013 Planning Board Agenda:** Byers made a Motion to approve the Agenda as presented. Hammill seconded the Motion and it was approved by a vote of 3/0.

**Approval of Minutes of the Planning Board Meeting held June 12, 2013:** Byers made a Motion to approve the Minutes for the June 12, 2013 meeting as presented. Rogers seconded the Motion and it was approved by a vote of 3/0.

**Public Comment Period:** No public comments were requested to be heard.

**NC Department of Commerce (NCDOC)-Division of Community Planning-Village Planning Session:** David Fencl, Senior Planner with the NCDOC, facilitated the planning session with the Village Planning Board members, staff, and meeting visitors to continue to discuss and evaluate the Village's current Land Use Plan and Map, and Zoning Ordinances.

The Planning Board reviewed, discussed, and revised the following items as presented by Mr. Fencl, NCDOC:

- Remainder of Article 6-Signage Ordinance as previously discussed at the 5/14/13 and 6/12/13 meetings
- Article 10-Nonconformities
- Article 8-Outdoor Lighting
- Article 7-Off-Street Parking and Loading

Mr. Fencl, NCDOC, suggested that the following zoning topics remain to be reviewed:

- Article 6-Signage (Complete Review)
- Article 8-Outdoor Lighting (Review Homer Glen, IL Ordinance example for next meeting)
- Subdivision Ordinance
- General Review of Entire Revised Ordinance

**Other Business:** There were no additional Other Business items to discuss.

**Adjournment:** The Planning Board meeting was adjourned at 8:45PM.

**The next Planning Board Meeting is scheduled for Monday, August 26, 2013 at 6PM at the Community Building.**

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Chair or Vice Chairman	Date	Pam M. Humphrey, Administrator/Clerk	Date
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