

**Village of Misenheimer
Planning Board Meeting Minutes
Community Building
June 12, 2013 6PM**

Planning Board Present: Mark Stephenson, Vice Chairman
Judy Hammill
Joel Rogers
Jon Byers, Alternate

Visitors: Mike Herron, Mayor Pro Tem
Peter Edquist, Council Member
David Fencl, NC Dept. of Commerce
James Stephenson

Staff: Pam Humphrey, Administrator/Clerk

Planning Board Absent: Ahren Burrage, Chairman
Nancy Henderson

Call to Order: Stephenson called the meeting to order at 6:03 PM with a quorum being declared present.

Introduction of Visitors: The Visitors and Staff as noted above were welcomed to the meeting.

Approval of June 12, 2013 Planning Board Agenda: Humphrey, Administrator, advised the Board that the Agenda needed to be amended to include an agenda item to correctly approve the April 11, 2013 Minutes. These Minutes were not correctly approved at the last meeting. Stephenson made a Motion to approve the Agenda for the June 12, 2013 meeting as amended to add an agenda item to approve the April 11, 2013 Minutes. Rogers seconded the Motion and it was approved by a vote of 4/0.

Approval of Minutes of the Planning Board Meeting held May 14, 2013: Rogers made a Motion to approve the Minutes for the May 14, 2013 meeting as presented. Henderson seconded the Motion and it was approved by a vote of 4/0.

Approval of Minutes of the Planning Board Meeting held April 11, 2013: **Per the Planning Board Rules of Procedure, the Alternate cannot make motions or vote unless he/she is engaged as an Alternate for an absent Planning Board member. All Planning Board members were present at the May 14, 2013 meeting. Therefore, approval of the April 11, 2013 Minutes will be included on the Agenda for the June 12, 2013 meeting.** Rogers made the Motion to approve the April 11, 2013 Minutes as presented. Stephenson seconded the Motion and it was approved by a vote of 4/0.

Public Comment Period: No public comments were requested to be heard.

NC Department of Commerce (NCDOC)-Division of Community Planning-Village Planning Session: David Fencl, Senior Planner with the NCDOC, facilitated the planning session with the Village Planning Board members, staff, and meeting visitors to continue to discuss and evaluate the Village's current Land Use Plan and Map, and Zoning Ordinances.

The Planning Board reviewed, discussed, and revised the following items as presented by Mr. Fencl, NCDOC:

- Remainder of Article 6-Signage Ordinance as previously discussed at the 5/14/13 meeting
- Sign Area Computation Examples provided by David Fencl, NC Department of Commerce
- Article 10-Nonconformities

Mr. Fencl, NCDOC, suggested that the following zoning topics remain to be reviewed:

- Lighting
- Additional Conditions for Certain Uses
- Subdivision Ordinance
- General Review of Entire Revised Ordinance

Other Business: There were no additional Other Business items to discuss.

Adjournment: The Planning Board meeting was adjourned at 8:17PM.

The next Planning Board Meeting is scheduled for Thursday, July 11, 2013 at 6PM at the Community Building.

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| Ahren Burrage, Chairman | Date | Pam M. Humphrey, Administrator/Clerk | Date |