

**Village of Misenheimer
Planning Board Meeting Minutes
Community Building
April 11, 2013 6PM**

Planning Board Present: Nancy Henderson
Jon Byers, Alternate (Voting for Stephenson-Absent)
Judy Hammill
Joel Rogers

Visitors: Mike Herron, Mayor Pro Tem
Peter Edquist, Council Member
David Fencl, NC Dept. of Commerce

Staff: Pam Humphrey, Administrator/Clerk

Planning Board Absent: Mark Stephenson, Vice Chairman
Ahren Burrage, Chairman

Call to Order: Hammill made a Motion to nominate Rogers to preside over the meeting as the Chairman and Vice Chairman were unable to attend the meeting. Henderson seconded the Motion and it was approved by a vote of 4/0. Rogers accepted the nomination. The meeting was called to order at 6:03 PM with a quorum being declared present.

Introduction of Visitors: The Visitors and Staff as noted above were welcomed to the meeting.

Approval of April 11, 2013 Planning Board Agenda: Henderson made a Motion to accept the Meeting Agenda as presented. Hammill seconded the Motion and it was approved by a vote of 4/0.

Approval of Minutes of the Planning Board Meeting Held Thursday, March 14, 2013: Rogers made a Motion to accept the Minutes with no revisions. Byers seconded the Motion and it was approved by a vote of 4/0.

Public Comment Period: No public comments were requested to be heard.

NC Department of Commerce (NCDOC)-Division of Community Planning-Village Planning Session: David Fencl, Senior Planner with the NCDOC, facilitated the planning session with the Village Planning Board members, staff, and meeting visitors to continue to discuss and evaluate the Village's current Land Use Plan and Map, and Zoning Ordinances.

Prior to the meeting, Mr. Fencl had provided a revised draft document of the Table of Permitted Uses with changes from the March 14, 2013 Planning Board meeting for the Board's review and comment. In addition, a draft of a Subdivision Ordinance was forwarded from Mike Herron, Mayor Pro-Tem to David Fencl, NCDOC, for his review and commentary.

The Planning Board reviewed, discussed, and revised the following items as presented by Mr. Fencl, NCDOC:

- Authority and Purpose
- Applicability of Ordinance
- Landscaping, Screening and Buffer Areas

Mr. Fencl, NCDOC, suggested that the following zoning topics remain to be reviewed:

- Signage (Mr. Fencl, NCDOC, provided a draft copy for review prior to the May 14, 2013 meeting)
- Non-Conforming Uses
- Lighting
- Additional Conditions for Certain Uses
- Subdivision Ordinance
- General Review of Entire Revised Ordinance

Byers made a Motion to schedule the next Planning Board meeting for Tuesday, May 14, 2013 at 6PM (**notice the meeting date and time change**) at the Community Building with the NCDOC to continue reviewing the Zoning Plan, Map, and Ordinances. Rogers seconded the Motion and it was approved by a vote of 4/0.

Other Business: The Planning Board Members requested that the Zoning Officer attend the next Planning Board Member to advise them of the current Stanly County Central Permitting procedures. In addition, they requested that they be advised of Village permits received. There was no Other Business to discuss.

Adjournment: The Planning Board meeting was adjourned at 7:58PM.

The next Planning Board Meeting is scheduled for Tuesday, May 14, 2013 at 6PM at the Community Building.

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Ahren Burrage, Chairman	Date	Pam M. Humphrey, Administrator/Clerk	Date