

**Village of Misenheimer  
Council Minutes  
Community Building  
January 14, 2013 6PM**

<b>Council Present:</b>	Michael Riemann, Mayor Michael Herron, Mayor Pro Tem Mike Burrage, Finance Officer Jim Gullledge, Council Member (Left at 6:50PM) Peter Edquist, Council Member	<b>Visitors Present:</b>	Brian Graves, SNAP Mac McCarley, Village Attorney Maxton McDowell, CPA Jon Byers
		<b>Staff Present:</b>	Pam Humphrey, Administrator/Clerk Erik McGinnis, Police Chief

**Call to Order:** Mayor Riemann called the Council meeting to order at 6:00 PM declaring a quorum of Council members present.

**Introduction of Visitors:** Mayor Riemann welcomed visitors and staff attending the meeting as named above.

**Approval of Agenda:** Gullledge made the Motion to approve the Agenda as presented. Herron seconded the Motion and it was approved by a vote of 5/0.

**Approval of December 10, 2012 Council Minutes and Closed Minutes:** Herron made a Motion to approve the December 10, 2012 Council Minutes with no revisions. Edquist seconded the Motion and it was approved by a vote of 5/0. Closed Minutes from the December 10, 2012 Council meeting were then handed out and reviewed by the Council members. Herron made a Motion to approve the December 10, 2012 Closed Session Minutes with no revisions. Edquist seconded the Motion and it was approved by a vote of 5/0.

**Public Comment Period:** Jon Byers, a resident of the Village residing on Wesley Chapel Road, requested time to solicit Council's consideration to volunteer for the vacant Planning Board Alternate position with the term ending June 30, 2013. Mr. Byers' current work schedule would allow him to participate in the quarterly meetings. Mayor Riemann thanked Mr. Byers for his civic interest in volunteering for the Planning Board Alternate position. Possible Council Appointment will be discussed in this meeting's Other Business Agenda item.

**Presentation of FY Ending June 30, 2012 Audited Financial Reports by Maxton McDowell, CPA:** Maxton McDowell, CPA presented Council with the audited financial statements for the fiscal year ending June 30, 2012. Mr. McDowell indicated that an unqualified (clean) opinion had been rendered regarding the audited financial statements for the fiscal year ending June 30, 2012. He then went through the audit report explaining the various audited financial statements being presented utilizing the modified as well as the full accrual basis of accounting. He also indicated that the Village has a small amount of liabilities, no debt, and our liquidity is good due to a healthy fund balance. The Village's unassigned fund balance at June 30, 2012 was approximately \$492,000.

The sidewalk project totaling approximately \$103,000 (which was primarily funded by Powell Bill monies) was added to the Village's infrastructure late in FY 11/12. It was added so close to the end of FY 11/12 that the depreciation for the sidewalks will be accrued during FY 12/13. There was a small restricted balance of approximately \$3,700 associated with the Carolina Thread Trail corridor design project (Village of Misenheimer, Richfield, and New London) that was outstanding at June 30, 2012. This amount was carried forward into FY 12/13 as an outstanding capital project.

Stanly County collects the Village's ad valorem property taxes and personal property taxes. Mr. McDowell indicated that our collection percentage of 96.75% was in range with other small municipalities our size. Stanly County aggressively pursues tax collection.

Herron asked if foreclosed properties are paying property taxes. Mr. McCarley, Village Attorney, responded that delinquent property taxes are usually collected when the property is sold. Mr. McDowell indicated that the Village has a rather low dollar amount of taxes receivable at June 30, 2012.

**Solicitation of Council and Village Boards for Survey Input to CONNECT Our Future Regional Planning Study:** Mayor Riemann advised Council that the Centralina Council of Governments (CCOG) is still accepting completed survey data regarding the regional Connect Our Future planning project. Pam Humphrey, Administrator, has hard copies of the surveys available. An online version of the survey can also be accessed at [www.ConnectOurFuture.org](http://www.ConnectOurFuture.org). Our input has value and counts only through participation.

**Discussion and Approval of Resolution to Support the 2013-2015 Funding for the Clean Water Management Trust Fund:** Council was presented with a request from the Clean Water Management Trust Fund to support their efforts to protect and ensure clean surface waters all across our state. Herron made a Motion to support the requested Resolution from the Clean Water Management Trust Fund. Edquist seconded the Motion and it was approved by a vote of 5/0.

**Appointment of Delegate and Alternate Elected Officials to Serve on the Centralina Council of Governments (CCOG) Board of Delegates:** Mayor Riemann requested that Council members consider volunteering to serve as Delegates to the CCOG for the 2013 term. Currently Riemann serves as the primary Delegate and Herron serves as the Alternate. Edquist made a Motion to retain the existing slate of CCOG delegates (Riemann-Primary and Herron-Alternate) for the 2013 term. Gullidge seconded the Motion and it was approved by a vote of 5/0.

**Administrative Report-December 2012 (Mayor, Police Chief, and Administrator):** Mayor Riemann updated Council regarding the engagements that he had attended and/or participated in since the last meeting's Administrative Report.

In addition, Mayor Riemann advised Council regarding the following:

- Mayor Riemann advised that he had attended a variety of meetings since the last Council meeting on December 10, 2012 where the socio-economic projections (population, economic, and employment) for Stanly County were presented by the Rocky River Rural Planning Organization (RRRPO) and discussed. These figures are based upon 2010 actual Census Bureau figures and are then evaluated for projection purposes through 2040. The data is used in the Regional Travel Demand Model (managed by the City of Charlotte) which then feeds data into the Stanly County Comprehensive Transportation Plan (CTP), the NCDOT Transportation Improvement Plan (TIP), Air Quality (AQ) Conformity, and for the National Environmental Policy Act (NEPA). The projected figures are evaluated annually by evaluating actual data as compared to the projected data. Adjustments to projected data are then made as is considered appropriate. The Stanly County Director of the Economic Development Commission reviewed the data projections to 2040 and recommended adjustments as initial projections proposed less growth in Stanly County than is locally forecasted.
- Mayor Riemann advised that he is working with Duke Energy to address the four (4) broken sidewalk panels that were damaged while they have been in the Village working on the power poles. In addition, Duke Energy has been working on the substation to step down the existing transformers.
- Mayor Riemann advised Council that he had contacted the Newports regarding the status of the sale of their lot adjacent to the Gladstone Academy. They indicated that they were scheduling the survey of the lot.

Chief McGinnis advised Council regarding the following:

- The November 2012 Police Report was provided for the Council's review. Activity was low due to the Pfeiffer University students and faculty being off for the Christmas holiday break.
- The Chief will complete the Law Enforcement Management Administration program offered by Rowan-Cabarrus Community College in April 2013.
- Herron asked Chief McGinnis about the recent lockdown at the Gray Stone Day School. Chief McGinnis responded that the incident was considered a safety concern and that the Village is being more visible on the charter school campus and grounds.

- The following are recaps of Zoning related items as presented by Chief McGinnis, Zoning Officer:
  - The fencing display at the Clearview Apartments has not been removed. The companion sign had been removed when the owners were advised that they were violating the Village's signage ordinance. Chief McGinnis advised that he would be contacting the property management firm to have the fencing removed by the end of January 2013.
  - The blue clothing donation collection box was placed on Mr. Dye's property with his permission. Richfield and New London have also had the same blue clothing donation collection boxes being placed on private property inside their town limits. Chief McGinnis advised that he will talk with Mr. Dye.
  - The Duke Power security light at the back of the duplex on Wesley Chapel Road is actively working again. At the December 10, 2012 Council meeting, Herron questioned the light's compliance with the Village's lighting ordinance and any grandfathering status that may still be in effect or has possibly expired. Chief McGinnis advised that he would contact Duke Energy to determine the status of the duplex's security light and research whether a shield would be appropriate. In addition, Mayor Riemann stated that in his opinion that there needs to be a balance between features of a "Dark Skies" type lighting ordinance and institutional and residential lighting safety concerns. Herron responded that the needs of safety and security should be met by installing lighting that meets those needs without polluting the night sky.

Pam Humphrey, Administrator/Clerk, advised Council regarding the following:

- Humphrey advised that she had recently attended a grant writing and management course offered by the School of Government. The courses were very informative regarding how to find, write, administer, and account for grant funding. There are numerous grant sources of funding for a variety of municipal purposes. Grants must be closely administered to adhere to the grant provisions as well as be properly accounted for in order to not violate the grant provisions and thereby forfeit the grant funding.
- Eben Concepts (current broker), JWB Insurance Group, Inc., and the NC League of Municipalities (NCLM) are submitting bids for the renewal of our health, dental, life, and accidental death and dismemberment (AD&D) insurance coverage for the policy renewal period starting March 1, 2013-February 28, 2014. Humphrey advised that she would finalize the analysis and review it with Burrage, Finance Officer, prior to the next Council meeting scheduled for Monday, February 11, 2013. Blue Cross Blue Shield of NC (BCBSNC) has approved an extension to Tuesday, February 12, 2013 to advise them regarding our renewal status with our current broker.
- Humphrey and McGinnis plan to provide preliminary FY 13/14 Village budget information at the Monday February 11, 2013 Council meeting in preparation for Council's more detailed budget planning session scheduled for the Monday, March 11, 2013 Council meeting.

**Carolina Thread Trail (CTT) Corridor Easement Status:** Mayor Riemann advised Council that Gray Stone Day School has contacted Pfeiffer University to consider the construction of a cross country running trail on Pfeiffer's property that would be utilized by their high school students. Sharon Bard, Pfeiffer University's Director of Facilities, suggested that Mayor Riemann meet with both parties to evaluate if the Carolina Thread Trail corridor would be a viable solution as Pfeiffer is opposed to a cross country running course located only on Pfeiffer property. A meeting date to gather all three parties together had not been scheduled at the time of this Council meeting.

**Status of Mayor Led Sewer Discussions:** Mayor Riemann advised Council that Stanly County is currently considering acquiring the Oakboro wastewater treatment assets as was included in the County's January 7, 2013 Meeting Agenda. Consideration of regionalization of sewer services may prove advantageous regarding our interest in partnering with the County for development and management of sewer services for the Village. More discussions are planned.

**Status Regarding Merner Terrace Speed Table November 2012 Request to NCDOT:** Mayor Riemann advised Council that a letter had been sent to NCDOT on November 27, 2012 formally requesting the replacement of the speed hump with a speed table. NCDOT gave their approval on December 21, 2012 for the Village to convert the speed hump to a speed table which would be located at a designated crosswalk. NCDOT estimated the cost range for this project to be approximately \$2,000-\$4,000. Mayor Riemann will contact Pfeiffer University and Gray Stone Day School to determine

the best time to schedule the road construction work. Possible scheduling and formal approval of the project and its funding will be included as an Agenda item for the February 11, 2013 Council meeting.

**Other Business:** Peter Edquist confirmed that he will retain his position as an Alternate to the Board of Adjustment with his term ending June 30, 2013. Burrage made a Motion to appoint Jon Byers as an Alternate to the Planning Board with his term ending June 30, 2013 (Alternate positions on both committees have terms ending June 30, 2013). Edquist seconded the Motion and it was approved by a vote of 5/0 (Gulledge's absence for this vote was counted as a Yes vote). Herron advised Council that he would notify Mr. Byers of his approved appointment.

**Adjournment:** Council adjourned the meeting at 7:20 PM.

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J. Michael Riemann, Mayor	Date	Pam M. Humphrey, Administrator/Clerk	Date

**The next Council Meeting is scheduled for Monday, February 11, 2013 at 6PM at the Community Building.**

**The next Planning Board Meeting is scheduled for Thursday, February 21, 2013 at 6PM at the Community Building.**

**The next Board of Adjustment Meeting is scheduled for Thursday, April 11, 2013 at 7PM at the Community Building.**