

**Village of Misenheimer
Council Minutes
Community Building
November 12, 2012 6PM**

Council Present:	Michael Riemann, Mayor Michael Herron, Mayor Pro Tem Jim Gulledge, Council Member Michael Burrage, Finance Officer (Arrived at 6:10PM)	Visitors Present:	Ian Faulkner, SNAP Jim Prosser, CCOG Dewitt F. (Mac) McCarley, Partner Darcie Herron, Student
Council Absent:	Peter Edquist, Council Member	Staff Present:	Pam Humphrey, Administrator/Clerk Erik McGinnis, Chief of Police

Call to Order: Mayor Riemann called the Council meeting to order at 6:08 PM declaring a quorum of Council members present.

Introduction of Visitors: Mayor Riemann welcomed visitors and staff attending the meeting as named above.

Approval of Agenda: Mayor Riemann requested that a Motion be made to amend the Monday, November 12, 2012 meeting Agenda removing Item #2 which was not necessary. Herron made the Motion to approve the Agenda as changed. Gulledge seconded the Motion and it was approved by a vote of 3/0 (Burrage had not arrived to vote).

Approval of October 8, 2012 Council Minutes: Herron made a Motion to approve the Monday, October 8, 2012 Council Minutes with no revisions. Gulledge seconded the Motion and it was approved by a vote of 3/0 (Burrage had not arrived to vote).

Public Comment Period: No public comments were requested to be heard.

Presentation by Jim Prosser, Executive Director for Centralina Council of Governments (CCOG), Regarding Developing Council Rules of Procedure: Mr. Prosser took the floor and discussed the advantages of Councils developing and adopting Rules of Procedure for conducting their Council meetings. Pam Humphrey, Administrator, and Council have been in the process of working on a draft document of recommended Rules of Procedure prior to Mr. Prosser's presentation at tonight's Council meeting. Moreover, Mr. Prosser had provided previous commentary regarding the Village's draft Rules of Procedure that he had reviewed prior to attending tonight's Council meeting. The following is a summary of Mr. Prosser's comments:

- Rules of Procedure will prepare and assist a Council in extreme situations.
- Rules of Procedure will give citizens additional confidence in Council's responsibilities for being stewards for the Village.
- Councils must be disciplined about following adopted Rules of Procedure.
- Rules of Procedure incorporate a respect for the law, the public, and each other serving on the Council.
- Documentation (Agendas, Check Lists, Minutes, etc.) regarding the process of conducting Village business at Council meetings is important to create and maintain.
- Rules of Procedure are a vehicle to providing legal protection for Council, public engagement, and Council engagement.

Mac McCarley, Partner with Parker Poe, commented that Rules of Procedure need to incorporate provisions of current State law. The Rules of Procedure will need to be kept up to date as changes are made to State law.

Mayor Riemann proposed to remove the last sentence of the first paragraph of the Rules of Procedure (Page 2 of the draft document) as he believed that it was not applicable to the Village as the Planning Board and Board of Adjustment already have Rules of Procedure (CCOG assisted in their development) and we currently have no committees. This sentence reads as follows:

Council at its discretion, mandate that its subordinate boards, committees, and commissions adopt the following as their official Rules of Procedure.

Gulledge made a Motion to adopt the Rules of Procedure as presented with the removal of the last sentence of the first paragraph on Page 2 of the draft document as noted above. Herron seconded the Motion and it was approved by a vote of 4/0 (Burrage was present from this vote forward).

CONNECT Open Houses at Stanly County Agri Civic Center (Monday, 12/3/12 4-7PM) and Stanly Community College-Crutchfield Campus in Locust (Thursday, December 6, 2012 4-7PM): Jim Prosser, Executive Director of CCOG, invited all elected officials and Village residents to attend the Stanly County regional open houses to be held at the locations referenced above. The CONNECT three (3) year project is being funded by a \$4.9 million HUD (Housing and Urban Development) Sustainable Communities Regional Planning grant in addition to \$3 million in local in-kind public and private matching resources.

Our community's commitment to help design a regional growth framework is critical to our region's future and the future of our children and grandchildren. The framework for regional growth is directed to grow the economy and jobs, control the costs of government, and provide for a high quality of life in our communities. The process to build this framework has been designed to develop broad-based community and political support through aggressive, state-of-the-art public and stakeholder community engagement. Please plan on attending the Open Houses and encourage Village residents to participate as well. **Our involvement is critical to the project's success.**

Administrative Report-October 2012 (Mayor, Chief of Police, and Administrator): Mayor Riemann updated Council regarding the engagements that he attended and/or participated in since the last meeting's Administrative Report.

In addition, Mayor Riemann advised Council regarding the following:

- Mayor Riemann indicated that the Gladstone Academy foundation and flooring restoration work (Phase 1B) being performed by Southern Home Management is almost complete.
- Mayor Riemann advised that he plans on attending the Carolina Thread Trail's Fifth Annual Trail Forum on December 6, 2012 in Mooresville.
- Mayor Riemann attended the Charlotte Regional Alliance for Transportation (CRAFT) meeting. This Metropolitan Planning Organization (MPO) is comprised of NC and SC Metropolitan Planning Organizations (MPOs) and Rural Planning Organizations (RPOs), the Metropolitan Transit Commission (MTC), NC Department of Transportation (NCDOT), SC Transportation Commission (SCTC), and CRAFT technical and executive staff. Mayor Riemann commented that environmental groups were in attendance at the meeting opposing the proposed Monroe Bypass and the HOV lanes on I77.

Chief McGinnis advised Council regarding the following:

- Five (5) arrests were made in the Village per the October 2012 Police Report. Two (2) were DUIs and the other three (3) were narcotics related involving Pfeiffer University students.
- The new dual crosswalk lighting system across US 52 is continuing to be utilized more predictably by both drivers and pedestrians. Pfeiffer University published an article in their newspaper advising students as to how best to activate the new lighting system. Misenheimer Police have issued campus safety violations for pedestrians crossing US 52 in an unsafe manner.

Pam Humphrey, Administrator/Clerk, advised Council regarding the following:

- She had attended the NC School of Government's Budgeting in Local Government course held November 6- November 9.
- Stanly County Central Permitting re-inspected the Community Building during October 2012 and left inspection items needing the Village's attention. Pam Humphrey, Administrator, secured estimates to make changes to the electrical service and to replace the front doors to meet ADA requirements. Almond Electric & Heating (original electrical contractor) estimated that the cost to make the changes per the inspection list would be approximately \$1,650.00. In addition, a quote of approximately \$3,291.00 was secured from Seven Oaks Doors

& Hardware, Inc. to replace the front door and hardware. No capital outlays were budgeted during FY 12/13 for the Community Building. Council discussed and informally agreed to revisit making these improvements during FY 12/13 after evaluating the Village's budget vs. actual position at 3/31/12. Positive budget variances may allow this work to be completed during FY 12/13 otherwise the work will be considered for the FY 13/14 Budget.

- Ms. Humphrey advised Council regarding the dates in November and December 2012 for Payroll processing.

Carolina Thread Trail Corridor Easement Status: Mayor Riemann advised Council that he had attended the Richfield Council meeting on Monday, October 22, 2012 to present the corridor design study report prepared with Stewart Engineering. The Corridor Easement legal document had not yet been finalized.

Sewer Discussion Direction: Mayor Riemann advised Council that he needed the Council's formal approval to take Village sewer discussions with Stanly County to a more detail level. The Planning Board has advised Council that they are in agreement to continue to have the Mayor explore possible sewer discussions with Stanly County. Herron noted that he prefers a gravity fed system over a pump based system. Gullledge advised that his concerns for uncontrolled growth are well documented. Herron made a Motion to approve Mayor Riemann to continue detail discussions with Stanly County to determine their support and partnership in bringing sewer services to all residents of the Village. Burrage seconded the Motion and it was approved by a vote of 3/1 with Gullledge voting Nae.

Status of Stanly County Animal Control Ordinance: Pam Humphrey, Administrator, advised Council that a public hearing was held by Stanly County on Monday, October 22, 2012. The Ordinance is still under revision. It did not appear that discussion of the revised Ordinance was on the Stanly County agenda for their meeting on Monday, November 5, 2012.

Status of Village Road Considerations: Mayor Riemann advised Council that he plans to cross paths with Marc Morgan, Deputy District Director with NCDOT-Division 10, at the TCC meeting on Tuesday, November 13, 2012 to discuss the speed table vs. the current speed hump located on Merner Terrace. The crosswalks were discussed by Chief McGinnis in the Administrative Agenda item noted above.

Status of Gladstone Academy Land Purchase: Mayor Riemann advised Council that the owners are still in agreement with the sale terms. The owners prefer to have the sale occur in 2013.

Village BBQ on Saturday, November 3, 2012 11:30-2PM Recap: Council discussed that they felt the event went very well. There were approximately 100 guests in attendance. This is approximately the same number of guests that attended in 2011. Council was pleased that there were more Pfeiffer students in attendance this year. The 2013 event will celebrate the Village's ten (10) year anniversary.

Planning Board Discussions with NC Department of Commerce (NCDOC)-Division of Community Planning Meeting to be held on Thursday, November 15, 2012 7PM: Mayor Riemann advised Council that the Planning Board had met on Thursday, October 11, 2012 to begin discussions with the NCDOC facilitators to review and revise our current zoning plan and map as well as our current Zoning Ordinances. Mayor Riemann and Mike Herron attended the October 11, 2012 meeting as Council representatives. Mike Herron and Mike Burrage plan to attend the November 15, 2012 meeting as Council representatives.

Meeting with Stanly County Superintendent Regarding Local Schools at North Stanly High School Tuesday, November 13, 2012 7PM. Council Attendance? Mayor Riemann advised that this important meeting will be held to discuss the status of North Stanly schools with Superintendent Dr. Terry Griffin and staff. Council members are encouraged to attend.

Closed Session-Attorney-Client Privilege: Herron made a Motion to go into Closed Session for Attorney-Client Privilege as allowed by NC G.S. 143-318.11 (a) (3). Gullledge seconded the Motion and it was approved by a vote of 4/0. While in Closed Session, Burrage made the Motion to go back into Open Session. Gullledge seconded the Motion and it was approved by a vote of 4/0.

Other Business: There was no Other Business to discuss.

Adjournment: Council adjourned the meeting at 8:35 PM.

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J. Michael Riemann, Mayor	Date	Pam M. Humphrey, Administrator/Clerk	Date

The next Council Meeting is scheduled for Monday, December 10, 2012 at 6PM at the Community Building.

The next Planning Board and Board of Adjustment Meetings are scheduled for Thursday, January 10, 2013 at 7PM at the Community Building.