

**Village of Misenheimer**  
**Council Meeting - Community Building**  
**October 9, 2017**

**Council Present:** Michael “Frizbee” Herron, Mayor      **Staff:** Anita Blair, Administrator/Clerk  
Jeff Watson, Mayor Pro Tem  
Micah Edquist, Finance Officer      **Visitors:** Tracy Davis - Ester House Representative  
Peter Edquist      TJ Smith - Police Chief Oakboro - Ester House  
Luke Hatley – Sergeant, MPD  
Shannon Beamon - SNAP

**Council Absent:** Mike Burrage

- 1. Call to Order:** Mayor Herron called the meeting to order at 6:00 pm.
- 2. Moment of Silence:** Mayor Herron requested that a moment of silence be observed.
- 3. Ethics Statement:** Blair read the Ethics Statement asking if any Council members present may have any potential conflict(s) of interest or any known or perceived conflict(s) of interest related to the meeting Agenda presented. None were noted.
- 4. Introduction of Staff & Visitors:** Visitors as noted above were welcomed to the meeting.
- 5. Approval of 10/09/17 Council Meeting Agenda:** P. Edquist made a motion to amend the agenda to remove item #16 Resolution of Intent- Charter Amendment and approve otherwise. Watson seconded the motion and it was approved by a 4/0 vote.
- 6. Approval of 09/11/17 Council Minutes:** M. Edquist made a motion to approve the 09/11/17 Council Meeting Minutes as presented. Watson seconded the motion and it was approved 4/0.
- 7. Public Comment Period:** No comments were heard.
- 8. Ester House –** Tracy Davis presented Stanly County Domestic Violence statistics and information about the Ester House. P. Edquist moved to adopt the Domestic Violence Awareness Month Proclamation declaring October 2017 as Domestic Violence Awareness Month in the Village of Misenheimer. Watson seconded the motion and it was approved 4/0.

Shannon Beamon arrived at this time.

- 9. Historic Gladstone Update –** Blair reported that one renovation bid was in process and was expected within the week. The contractor inquired about providing an electrical quote. Council concurred to move forward with getting an electrical quote.

Blair reported that two bids on eradicating the bamboo were received. One was per man hour and one was a contract price. Since both vendors noted that an ongoing effort was needed, Blair suggested moving forward with getting bids for a comprehensive contract for the lawn mowing and grounds maintenance at Gladstone and the Community Building to include the ongoing bamboo maintenance at Gladstone. M. Edquist moved to carry forward with procuring a lawn and maintenance contract for both properties. Watson seconded the motion. Mayor Herron offered a friendly amendment to allow Administrator Blair to make the decision on which vendor to select. P. Edquist seconded the amendment to the Motion. Motion was approved 4/0.

Council discussed allowing Administrator Blair a discretionary amount to spend without seeking Council approval in order to expedite processes and save time. Blair will investigate this matter and report back to Council.

**10. Review Unaudited Financial Status at 9/30/17:** M. Edquist reported the following bank statement balances as of 08/31/17:

- General Fund \$569,449
- Powell Bill Fund \$ 69,447
- Carolina Thread Trail \$ 8,129 (Grant #2) Trail Acquisition Grant (Village, Richfield & New London)

A sidewalk discussion ensued upon reviewing the Powell Bill Fund balance and the Powell Bill budget of \$12,500. Mayor Herron felt that a sidewalk from the corner of the Carolina Thread Trail head to the Clearview Apartment was most important for safety reasons. Watson suggested a sidewalk from the corner of the Carolina Thread Trail head to the Misenheimer Post Office. Obstacles being the right of way, ditch, and the railroad were all discussed. Mayor Herron suggested setting the sidewalk further back off of the highway in the Village as a solution. Sidewalk costs need to be investigated.

**11. Approval of 1<sup>st</sup> November pay period (9/23/17-10/20/17) to be paid 11/17/17:** M. Edquist moved to approve the 1<sup>st</sup> pay period of November with a pay date of November 17, 2017. P. Edquist seconded the motion and it was approved 4/0.

**12. Personnel Policy Revision** – A revision to the Personnel Policy, Article IV Recruitment and Employment, Section 5, Promotion and Section 6, Demotion was presented. The revision clarifies that all promotions and demotions must be approved by the Village Council. M. Edquist moved to approve the revision. Watson seconded the motion and it was approved 4/0.

**13. Health Insurance Renewal:** The BCBS Health Insurance renewal was presented. The grandfathered plan is available for an additional year with the overall premium increase per month being \$61.02. P. Edquist moved to approve the renewal. Watson seconded the motion and it was approved 4/0.

**14. Police Report – September, 2017** – The police report was distributed showing a total of 111 traffic stops, 120 total charges, 2 vehicle crashes and 1 arrest. P. Edquist asked to explore the cost of two fixed speed signs and two “Welcome to the Village, Please Drive Safely” signs. P. Edquist also requested that a quote be obtained for repair of the existing speed trailer.

**15. Richfield Police Coverage Consideration-** Mayor Herron reported that a preliminary cost projection was compiled for one full-time officer including salary, benefits, vehicle, accessories, equipment, insurance, auto expense, management and administrative costs. The cost of the base projection was \$120,000 knowing that a contingency percentage should be applied for omissions and unforeseen expenses. A possible interlocal agreement was discussed as a means of accomplishing the coverage. Council expressed that risks and liabilities should be explored P. Edquist expressed opposition to providing police services to Richfield. M. Edquist moved to table the discussion until the full board was present. Watson seconded the motion and it was approved 4/0.

**16. Resolution of Intent – Charter Amendment** – This item was removed from the Agenda.

**17. Brunch Bill Ordinance Consideration:** An ordinance to allow the sale of alcoholic beverages before noon on Sundays at licensed premises was presented. M. Edquist made a motion to adopt the ordinance. Watson seconded the motion and it was approved 4/0.

**18. Planning Board & Board of Adjustment Vacancy:** Mayor Herron reported that Mark Stephenson resigned from the Planning Board and Board of Adjustment due to moving from the Village. Blair was asked to contact Jamie Hammill to fill the remainder of his terms on both boards.

**19. Community Building Usage Rules** – Amendments to include the Tenant Users Liability Insurance Policy (TULIP) requirement and acknowledgement thereof was presented. M. Edquist moved to accept the amendments. Watson seconded the motion and it was approved 4/0.

**20. Community Building Signage** - Blair presented two options of signage for the Community Building. Council concurred on the Village Seal with the words "Community Building" beneath the seal.

**21. Fall Community BBQ Planning Details** – Final details of the BBQ were discussed.

**22. Other Business** – Mayor Herron reported that Mac McCarley, Village Attorney, was selected for a two-year term on the Board of Directors of the North Carolina League of Municipalities.

**23. Adjournment:** The meeting adjourned at 8:15 pm.

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Mayor Michael "Frizbee" Herron

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Date

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Anita Blair, Administrator/Clerk

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Date